

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
November 13, 2012**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, November 13, 2012 and called to order at 7:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Nicki Snoblin, Member
Jim Carey, Vice President
Dick Block, Secretary
Monty Edson, Member
Todd Burgener, Member
John Scribner, Member
Sharon Golan, President

Absent: None

Administration Present:

Allen Albus, Deputy Superintendent for Finance and Operations
Dr. Julie Cooley, Assistant Superintendent of Student Services
Cornelius DuBose, IT Director
Jay Hoffmann, Principal
Jennifer Knight, Director of Personnel and Instruction

PRESIDENT'S REPORT

Mrs. Golan called the meeting to order at 7:00 p.m. She congratulated students on recent awards and contests noting Mr. Hoffmann would be providing more details during his report. She asked Mr. Hoffmann to report on school activities in Mr. Simeck's absence.

SUPER INDENT'S REPORT

Mr. Hoffmann congratulated Girls Cross Country on their Regional championship and Boys Cross Country on a great season. He announced that Girls Tennis and Girls Field Hockey won State. Girls swimming won Sectionals and Conference and are heading to State. The Football team is in the final four and will play Cary Grove next. Flag Football finished second this season. Debate is off to a great start finishing first, second and third in their first 3 tournaments. The Chess team finished first and second in the open division tournament. Barb Papp, who is retiring at the end of the year after 32 years, is directing her last play. Parent Open House is tonight.

PUBLIC PARTICIPATION

There was no public participation

REPORTS

Jim Sullivan updated the Board on the new teacher evaluation program and the recent changes in State laws, PERA and SB7. PERA and SB7 establish teacher performance as a primary criterion for layoffs, recall and teacher assignments and change the rating system from 3-tier to 4-tier.

A Joint Committee has been formed which includes equal representation by union and administration and an advisory committee of 21 teachers. The committee examined new legislation, developed rubrics for evaluation standards and compared our plan with the state plan. The end result will make teacher evaluations more meaningful by including formal and informal observations and pre and post conferences. Teachers will be required to write their reflections. The process will be much more transparent. Teachers will be invited to attend lunch and learns to learn more about the rubric and Mr. Sullivan will be visiting smaller departments to teach them about their rubric. Mr. Sullivan commented that the new system will have rigor, will assess and evaluate our teachers fairly with really high standards. In the end, the students will benefit.

BOARD COMMITTEES

Education Committee

Mr. Edson reported that the committee met last Wednesday to discuss District Goals #1 - Provide a top quality education that engages and challenges every student and #2 Integrate a broad system of support for students into the culture, curriculum and activities of LFHS to foster personal growth, well being and civil responsibility. Two new objectives have been added which include studying the effectiveness of the new special education in-district programs and implementing the new teacher evaluation system. Departments are currently working on objectives and will work with administration to generate specific, measurable, and attainable objectives with corresponding activities and timelines that will be brought back to the Board for review and discussion. Mr. Hoffmann reviewed the current organizational charts for the administration and the committee discussed succession planning for the future. Mrs. Knight reported on professional development opportunities including the voluntary program that helps teachers learn and apply new strategies for teaching. Teachers who have gone through the program will become part of a Professional Learning Community led by mentors Dr. Amy Birtman and Elizabeth Wolfe. Jim Sullivan reported on the new teacher evaluation system. They discussed the upcoming Assessment Report which is scheduled for the November Regular Board Meeting. Mrs. Snoblin added that the committee has shifted from being led by Board Members to being led by the Administration.

Board Finance and Operations Committee

Mrs. Golan reported that the Board Finance/Operations Committee has not met since the last meeting. The next meeting is scheduled for November 14 at 7:30 a.m.

LIAISON REPORTS

None.

ACTION ITEMS

Approval of Allied Administrative Services Agreement

Mr. Albus recommended that this item be tabled until the December meeting pending the Board's receipt of correct backup information.

MOTION: Mr. Scribner moved and Mr. Burgener seconded that the Lake Forest High School District 115 Board of Education approve tabling the approval of Allied Administrative Services Agreement until the December 4th Meeting.

On voice vote, the motion carried

Approval of 2012 Tentative Tax Levy

Mr. Albus reported that the annual tax levy is a request for property taxes to fund the budget year that starts the next July. The District can ask for any amount, but the amount actually received is limited by a formula in the Property Tax Extension Limitation Act. There are 2 components to the formula. One is the December year-over-year Consumer Price Index number that determines the aggregate allowable increase in property taxes on existing construction with will be 3%. The second component is the value of new construction within the District. This year is unusual as the TIF district is expiring and that will add a projected \$48.6 Million to the new construction portion of the formula. Other new construction is projected to be \$6.4 Million, for a total of \$55 Million. Since the recommended levy of 5.50% is greater than 5% of the prior year extension, the District must comply with the requirements of the Truth in Taxation Act. A Notice of Proposed Property Tax Increase for Lake Forest Community High School District 115 will be placed in the newspaper and a hearing on the proposed tax levy will be scheduled for December 4, 2012.

MOTION: Mr. Carey moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the 2012 Tentative Tax Levy as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Carey, Burgener, Edson, Block, Scribner, Golan
 Nay: None

Motion Carried

Approval of IASB Board Policies

Mrs. Golan reported that the policy reviewed the latest press release from IASB that contained 13 new policies recommended for approval. Mrs. Golan asked that the Board waive first reading and approve the policies as discussed in the Policy Committee. Mr. Block commented that the changes are minor and driven by state law.

MOTION: Mr. Scribner moved and Mr. Carey seconded that the Lake Forest High School District 115 Board of Education approve waiving the first reading of the IASB Board Policies and approve them as discussed in the Policy Committee.

ROLL CALL: Aye: Edson, Snoblin, Carey, Burgener, Block, Scribner, Golan
Nay: None

Motion Carried

Approval of Human Resources Report

Jennifer Knight presented the Human Resource Report noting that the Professional Learning Community met and discussed formative assessment in the classroom. Five teachers attended a Literacy Conference. Planning for the Tri-District Institute Day is underway. Administrators were recently trained on using Google Docs. The secretarial staff will also be trained.

MOTION: Mr. Block moved and Mr. Edson seconded that the Lake Forest High School District 115 Board of Education approve the Human Resources Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Burgener, Snoblin, Edson, Block, Scribner, Golan
Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Reports and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll

From October 4, 2012 to November 7, 2012:

Education Fund	\$ 673,230.32
Building and Maintenance Fund	236,625.99
Debt Service Fund = Bond/Interest Wire pmts.	4,006,075.01
Transportation Fund	93,955.41
Capital Projects Fund/ General	2,615.00
Procurement Card Expenses	209,500.62
Direct Deposit Payroll & Taxes	<u>1,507,936.88</u>
Total Expenditures	\$ 6,729,939.23

Minutes of an Executive Meeting on October 9, 2012

Minutes of a Regular Meeting, October 9, 2012

Minutes of a Joint Board Workshop, October 24, 2012

Approval of the September Financial Report

Approval of Recognition of School Application

Disposal of audio recordings: May 10, 2011

Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: Mr. Scribner moved and Mr. Carey seconded that the Lake Forest High School District 115 Board of Education approve the Consent Agenda as presented.

11/13/12

