

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
September 17, 2013**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, September 17, 2013 and called to order at 7:40 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Dick Block, Vice President
Nicki Snoblin, Secretary
Monty Edson, Member
Ted Moorman, Member
Dave Schreiber, Member
John Powers, Member
Todd Burgener, President

Absent: None

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Barry Rodgers, Principal

PRESIDENT'S REPORT

Board President, Todd Burgener, called the meeting to order at 7:25 p.m. He announced that prior to this Open Session, the Board met in Closed Session for purposes of discussing matters related to the appointment, employment, compensation, performance or dismissal of specific employees of the District. Board action during closed session is prohibited and no action was taken.

Mr. Burgener announced that the interview process to fill community member vacancies on the Board Education Committee and the Board Operations/Finance Committees has been completed. He welcomed community members, Anne Sorensen, Jim Pink and Dale Tauke to the Operations/Finance Committee and Jill Rosa and Linda Ganshirt to the Education Committee and thanked them in advance for their service.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Mr. Rodgers to present his report to the Board. Mr. Rodgers reported that the Leadership team has been at work developing an ambitious plan to improve an already great school. The plan includes re-envisioning the school day and developing a new schedule which would allow students to have unique opportunities to move beyond the traditional classroom. It would also facilitate increased teacher and student collaboration and provide for on-going professional learning for teachers. The plan will also include the development and institution of a

21st century classroom model of 1:1 computing. This effort would include researching models and best practices, professional learning opportunities for teachers and a review of current technology and infrastructure. He noted that a lot of the groundwork is already laid for technology and infrastructure. We will continue to expand on the Emotional Wellness initiative and build a culture of respect and honor and support the roles of students, parents, staff and faculty. We will facilitate high levels of engagement by incorporating authentic real-world learning experiences and inspiring a passion to learn.

Mr. Rodgers introduced student body president, Kate Whalley, who briefed the Board on Freshman Orientation Day and Homecoming and Spirit Week activities. Fall sports have begun and the fall theater season is off to a great start with the senior-directed One Acts in late August and preparations for the frosh/soph play and junior/ senior play.

Mr. Simeck announced that Mr. Rogers recently met with the American Legion and that the high school will be partnering with the American Legion on upcoming preparations for the annual Veterans Day assembly.

Mr. Simeck also complimented Mr. Rodgers on his openness and positivity and on his recent prudent decision to extend the interview process for a new theater manager after the first round of candidates failed to produce a viable candidate. After additional interviews, a candidate who possesses a remarkable history and skill in theater was chosen.

Mr. Simeck reported that he and Mr. Edson are working with a representative from the District 67 Board to identify a mission vision goals facilitator to lead the Board, the Administration and the Community through a process to identify who we are and where we want to go.

Enrollment is higher than projected with a sixth day enrollment of 1693 students. The quality of our school system is a driving factor for parents moving into the District. Parents at the recent new parent orientation reported that they first found the school and then looked for a house in the District.

PUBLIC PARTICIPATION

There was no public participation.

REPORTS/DISCUSSION

There were no reports or discussions.

BOARD COMMITTEES

Education Committee

Mrs. Snoblin reported that the Committee held its first meeting on September 4th at East Campus. She noted that the Committee is almost completely new this year and includes Monty Edson, Dave Schreiber, Jill Rosa, Linda Ganshirt, and new administration members Barry Rodgers and Lauren Fagel. The group ed common core state standards and received an overview of the common cores State from Mrs. Fagel who outlined what they mean to our district. Mrs. Fagel also talked about the PARCC exam which will replace the Prairie State Exam in 2014-2015. It is unknown at this

point what the PARCC exam will look like. Mrs. Fagel is planning a series of curriculum coffees that will provide more information to the community. ACT scores were discussed a full assessment report will be on a future Board agenda. Mr. Simeck talked about external validators and what the community views as measures of success. The next meeting will be held on November 6, 2013 at East Campus.

Board Finance and Operations Committee

Mr. Block reported that the Finance and Operations Committee met on September 16th at East Campus and welcomed 3 new community members, Anne Sorensen, Jim Pink and Dale Tauke and new Board Members, Ted Moorman and John Powers. The meeting was divided into 3 parts, a general, educational and background orientation to school district budgeting and finance, a review of the tentative 2013-2014 budget and everyday committee involvement with routine maintenance and capital expenditures. The next meeting is scheduled for November 6, 2013 at 7:30 a.m. at East Campus in the Wedge Café.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

Adoption of the 2013-2014 Budget

Mr. Albus noted that a presentation of the Budget occurred at the Budget Hearing prior to the Regular Meeting and recommended approval as presented.

MOTION: Mr. Block moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education adopt the 2013-2014 Budget as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Block, Edson, Powers, Snoblin, Schreiber, Burgener
Nay: None

Motion Carried

Approval of Financial Planning Program Agreement

Mr. Albus reported that PMA has developed a web based computer program that allows schools to run various scenarios and increase financial reporting capabilities. The accompanying Consulting Agreement is recommended for consideration and approval of the Board.

MOTION: Mr. Block moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education approve the Financial Planning Program Agreement as presented.

ROLL CALL: Aye: Powers, Snoblin, Moorman, Block, Edson, Schreiber, Burgener
Nay: None

Motion Carried

Approval of Community Partnership Program Renewal

9/17/13

Mr. Albus reported that 3 years ago the Board approved and the LFHS Boosters implemented a 3-year pilot Community Partnership Program to sell advertising at varsity field and in Booster publications. The objective was to generate revenue by partnering with 3-5 area businesses who would contribute \$15,000 annually. He recommended that the program be renewed by authorizing the use of the sponsorship agreement and the revised general guidelines.

MOTION: Mrs. Snoblin moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the Community Partnership Program Renewal as presented.

ROLL CALL Aye: Edson, Moorman, Schreiber, Powers, Block, Snoblin, Burgener
Nay: None

Motion Carried

Approval of Cube Production Agreement

Mr. Albus reported that High School Cube is an on-line broadcast company that live-streams broadcasts high school football games. Signing an agreement with HSC could result in a new revenue stream for the District should the school generate advertising sponsorships. It is recommended that the District approve a pilot agreement with High School Cube for the remainder of the football season.

MOTION: Mr. Powers moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve the High School Cube Production Agreement as presented.

ROLL CALL Aye: Snoblin, Edson, Moorman, Schreiber, Powers, Block, Burgener
Nay: None

Motion Carried

Approval of Human Resources Report

Mr. Simeck recommended that the Board approve the Human Resources Report as presented.

MOTION: Mrs. Snoblin moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the Human Resources Report as presented.

ROLL CALL: Aye: Powers, Snoblin, Block, Edson, Moorman, Schreiber, Burgener
Nay: None

Motion Carried

Approval of Consent Agenda

Mr. Burgener reported that the Consent Agenda includes:

Approval of Disbursements, Payrolls & Financial Statement July/August 2013
Financial Reports: The List of Checks Written and Direct Deposit Payroll
From July 1, 2013 to August 6, 2013:

Education Fund	\$ 927,123.60
Building and Maintenance Fund	418,064.26
Debt Service Fund	-0-
Transportation Fund	55,185.03
Capital Projects Fund/ General	164,046.92
Procurement Card Expenses	192,251.54
Direct Deposit Payroll & Taxes	<u>643,804.38</u>
Total Expenditures	\$ 2,400,475.73

Approval of Disbursements, Payrolls & Financial Statement August 8, 2013 to September 11, 2013

Financial Reports: The List of Checks Written and Direct Deposit Payroll
From August 8, 2013 to September 11, 2013:

Education Fund	\$ 439,105.11
Building and Maintenance Fund	251,782.07
Debt Service Fund	-0-
Transportation Fund	39,281.90
Capital Projects Fund/ General	723,374.03
Procurement Card Expenses	349,539.57
Direct Deposit Payroll & Taxes	<u>678,548.38</u>
Total Expenditures	\$ 2,481,631.06

Recognition of Bretford Furniture Gift

Approval of swim locker replacement bid in the Amount of \$43,212.98

Approval of Construction Partial Payment #2

Approval of Landscaping/Fencing Bid in the amount of \$26,550.00

Approval of Kitchen Equipment Bid in the amount of \$41,947

Approval of Recognition of Schools Application

Minutes of a Regular Meeting, July 16, 2013

Minutes of an Executive Session, July 16, 2013

Minutes of a Special Board Meeting August 12, 2013

Minutes of a Special Board Meeting August 26, 2013

Disposal of Audio Recordings: December 6, 2011

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: Mr. Block moved and Mr. Powers seconded that the Lake Forest High School District 115 Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Block, Powers, Edson, Moorman, Schreiber, Burgener
Nay: None

Motion Carried

Mr. Block expressed gratitude to Bretford Furniture for their donation of \$126,000 in new Library furniture. In exchange for the donated furniture, they received the high school's permission to take photos of the furniture in our library for use in advertising their products. Mrs. Snoblin agreed, noting it's a tacit recognition of how fabulous our library facility is now.

9/17/13

FOIA REQUESTS:

Nancy J. Thorner, Resident
Nancy J. Thorner, Resident
Nancy J. Thorner, Resident
Nancy J. Thorner, Resident
Nancy J. Thorner, Resident
Nancy J. Thorner, Resident
Carol Buss and M. Kathleen O'Brien, Residents
Janice Schnobrich, Resident
Voxitatis Research Foundation, Commercial

ANNOUNCEMENTS:

September 21/22 - Homecoming Weekend
September 25, 2013 – Late Start Day
October 8, 2013 – Board of Education Meeting

NEXT MEETING DATE:

October 8, 2013 Board of Education Meeting
7:00 pm – West Campus
Board Room

ADJOURNMENT:

MOTION: Mrs. Snoblin moved and Mr. Block seconded that the meeting be adjourned.
On voice vote, the motion carried

Mr. Burgener declared the meeting adjourned at 8:25 p.m.

Nicki Snoblin, Secretary

Date