

**Minutes of a
Finance and Operations Committee Meeting
Lake Forest School District 67**

February 14, 2017

Members Present: Rob Lemke, Tom Ford, Kent Novit, Tara Janos, Richard Chun, Jennifer Hermes,
Brittany Tjardes, Mike Simeck, Kathy Hughes

Guests Present: Jeff Folker, Mike Borkowski, Betsy Allen and Elizabeth Gasparini of Miller
Cooper

- The meeting was called to order at 8:00 a.m.
- There was no Public Comment.
- November Minutes were approved as amended.
- Betsy and Elizabeth from Miller Cooper were introduced. Betsy presented a detailed overview of the 2016 Audit. She directed the group to the Notes to the Financial Statements as they provide a better understanding of the Audit. Committee members met privately with the auditors to discuss district internal controls and compliance. The report will be brought to the February 28th Board of Education meeting for acceptance.
- At the November meeting Jennifer explained that DSEB (Debt Service Extension Base) could be used to offset a portion of the upcoming capital project costs. The bond proceeds will have a positive impact on facility improvements planned for the district. The group discussed best practice which is to amortize bonds quickly to reduce interest cost and allow flexibility for future projects. Retiring the bonds over 5 years will leave the DSEB available for projects in 4-5 years. Jennifer reported on the proposed financing schedule. A Resolution of Intent to issue the bonds will be brought to the February 28th Board of Education meeting.
- Jennifer reported that a transportation rate increase is imminent and the Business Office is waiting for Olson Transportation to provide financial information. This information is needed before Student Fees can be determined.
- The meeting adjourned at 9:10 a.m.