

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

October 27, 2015

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:00 p.m. by Mr. Borkowski.

Board members present at roll call were:

Jeff Folker, Member	Suzanne Sands, Member
Kent Novit, Secretary	Beth Clemmensen, Vice President
Rob Lemke, Member	Mike Borkowski, President
Tom Ford, Member	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent
Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO
Dr. Lori Wilcox, Executive Director of Growth, Talent, and Human Relations
Mr. Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Cindy Hirschmiller, Champions, Dez Witte, Cherokee APT, Cathy White Renedo, Everett APT.

PRESIDENT'S REPORT

Mr. Borkowski gave an update on two follow-up items from the report on "Where the District is Headed" presented at the September meeting. Mr. Borkowski reported on Google Expeditions visual reality visits to Deer Path and stated that the level of engagement that technology brings to the students is "off the charts." Mr. Borkowski had received positive feedback following the report in September and stated that differentiation in the classroom and the push-in model were hot topics. Mr. Borkowski stated that as there is a lot of information to take in Mr. Simeck is developing a communications series regarding differentiation and push-in in the classroom and why it is good for all students.

SUPERINTENDENT'S REPORT

Mr. Simeck reported on a Superintendents' conference he had attended where Dr. John Hattie had given a presentation on the influences to student achievement. Mr. Simeck also reported on two new pieces of legislation regarding the ability to attract and retain staff and educational reciprocity where Districts can accept out of state applicants for the positions of Principal, Superintendent and Administrator.

PUBLIC PARTICIPATION

There was no public participation.

REPORTS

No reports were presented.

BOARD COMMITTEES

Board Education Committee – Beth Clemmensen, Jeff Folker, Suzanne Sands
The Education Committee had not met. The next Education Committee meeting is scheduled for November 18, 2015.

Board Finance and Operations Committee – Rob Lemke, Tom Ford, Kent Novit
Dr. Lemke reported that a Finance and Operations Committee meeting had taken place on September 22, 2015. The Committee discussed District fees including consumable and technology, extended day kindergarten and busing fees. The Committee had a high level discussion regarding the District's fee philosophy including registration/classroom, athletic, band/orchestra/chorus, pass-through, Kindergarten and transportation fees.

The fee philosophy will be further discussed at the next Finance and Operations meeting scheduled for November 10, 2015.

Board Policy Committee - Jeff Folker, Suzanne Sands, Kent Novit

Mr. Folker reported that the Policy Committee met on September 29. Policies reviewed included 6:40 Curriculum Development with recommended changes that will provide better clarity as to the role of the Board in approving District curriculum. Policy 6:10, Educational Philosophy and Objectives and 1:30 School Philosophy were amended to reflect the District's Mission, Vision and Milestones.

Compensation Committee – Tom Ford, Rob Lemke, Mike Borkowski
The Compensation Committee met on October 26. A report will be presented at the November Board meeting.

Joint Shared Services Committee – Mike Borkowski, Beth Clemmensen
The Joint Shared Services Committee had not met.

DISTRICT COMMITTEES

North Suburban Special Education District - Suzanne Sands

Mrs. Sands reported that School Exec Connect provided the board with an update on their progress and a timeline for the Superintendent search. The timeline is to have a finalist presented to the Leadership Council for vote at the December 16th meeting. More information including reports with stakeholder input is available at <http://www.nssed.org>.

A proposed FY17 Budget Calendar was presented. The opportunity to purchase the Rubloff building is being considered by the Advisory Committee and Finance Committee and will be brought to the Leadership Council when their work has been completed.

District 109 had requested that each local school board take a vote on their consensual withdraw. At the time of the meeting 8(eight) districts had voted. 5(five) Districts had voted yes, and 3 Districts had voted no. Therefore, this is a non-consensual withdrawal. This means that there will be an additional step in the process that will include the local ROE and Township Trustees. Dr. Thomas noted that the question of calculating District 109 assets and liabilities in relation to their withdrawal has been asked. He reported that the calculation process used in prior withdrawal processes, as outlined in the NSSED Articles of Agreement was changed approximately six years ago. Dr. Thomas indicated that an important next step is for NSSED to engage with an independent accountant/auditor to calculate the exact amount of the liability. He asked for the Leadership Council consent to move forward to engage an independent accountant for this purpose. Dr. Thomas noted that, according to the NSSED Articles, the withdrawing district is responsible for paying for the audit.

The next meeting is scheduled for November 18, 2015 at 7 p.m.

Legislative Liaison – Beth Clemmensen

No report was presented however there are several pieces of legislation that could impact the District that will be communicated to the community in the future.

Spirit of 67 Foundation – Suzanne Sands

Mrs. Sands reported that the Spirit of 67 Foundation Board met on October 13, 2015. 42% of District 67 families donated to the Spirit of 67 Foundation so far this year. The current donor list as of September 30 is posted on the Spirit website spiritof67foundation.org.

The Spirit's new fall fundraisers occurred during the week of October 13th starting with the online auction and culminating with the Barn Dance benefit. The Spirit would like to thank everyone who "*Kicked Up Your Boots for Education*" at the Barn Dance Benefit on Saturday night at the home of Jeff and Joan Lynch. It was a fantastic evening! Also, they have extended a big thanks to everyone who "*Raised*

Your Hand for Education” by participating in the online auction. It was a HUGE success! To see the final bid amounts visit <https://www.qtego.net/qlink/spiritof67>.

The Spirit is thankful for the ongoing support of its mission. The funds raised through partnerships and events will be used to help continue to have a powerful and lasting impact on every student in every school, every day. To see photos from the Barn Dance visit their website.

APT – Jeff Folker

Mr. Folker reported that the District 67 APT Executive Board met on Wednesday October 14. Guest speaker: Dr. Ingrid Wiemer provided the Board with an overview and history of the Community Wellness Task Force. Mary Kay Hanlon, current Cherokee APT President, has been named Chairperson of this year’s APT Nominating Committee. The positions being filled for the 2016-18 school years are: Exec. Board VP, Exec. Board Recording Secretary, Cherokee President, and Sheridan President. All building budgets are finalized and are being voted on this month. The APT’s non-profit status review is complete. The annual HUGS food drive will be held on November 10-17. Collection boxes will be available in each school building for families to drop off their designated items. More information will be sent home in backpacks shortly. The D67 Student Directories have been distributed. APT membership is up over 8% from last year with 90.4% of D67 families participating. All of the elementary buildings are preparing for their annual Halloween celebrations at the end of the month/week. The DPM APT hosted Officer Christenson from the LFPD at its October meeting to discuss cyber-bulling. The guest speaker at the November meeting will be author and local resident Dr. Elizabeth Lombardo. The DPM APT is also looking to host another “Family Game Night” that will honor veterans and are looking for a sponsor to help underwrite the cost. The initial 2015-16 on-line order for Spiritwear was very successful with \$17,300 worth of merchandise being sold.

ACTION ITEMS:

Approval of Lake Forest Bank and Trust Banking Services Agreement Extension

MOTION: Mr. Ford moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Lake Forest Bank and Trust Banking Services Agreement Extension.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Sands, Ford, Lemke, Clemmensen, Borkowski, Novit

Nays:

Absent:

The motion carried unanimously.

Mr. Folker gave an overview of the changes to the policies being presented to the Board for approval.

Approval of Policy 4:175 Operations Services PRESS Issue 85 – 2nd Reading

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 4:175 Operational Services, PRESS Issue 85, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Ford, Clemmensen, Folker, Borkowski, Lemke, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 4:55 Use of Credit and Procurement Cards – 2nd Reading

MOTION: Mrs. Sands moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 4:55 Use of Credit and Procurement Cards, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Novit, Clemmensen, Ford, Folker, Borkowski, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 4:60 Purchases and Contracts – 2nd Reading

MOTION: Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 4:60 Purchases and Contracts, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Borkowski, Folker, Clemmensen, Novit, Sands, Lemke

Nays:

Absent:

The motion carried unanimously.

Approval of PRESS Issue 89 – 2nd Reading

MOTION: Mr. Novit moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve PRESS Issue 89, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Folker, Sands, Borkowski, Lemke, Ford, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 6:40 Curriculum Development – 1st Reading

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:40 Curriculum Development, first reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Ford, Folker, Borkowski, Sands, Clemmensen

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 6:10 Educational Philosophy and Objectives – 1st Reading

MOTION: Mr. Ford moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:10 Educational Philosophy and Objectives, first reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Novit, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 1:30 School District Organization – 1st Reading

MOTION: Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 1:30 School District Organization, first reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Novit, Lemke, Borkowski, Ford, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Mr. Novit moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Ford, Clemmensen, Sands, Lemke, Folker, Novit

Nays:

Absent:

The motion carried unanimously.

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for September, 2015

Education Fund	\$265,382.38
Building and Maintenance Fund	129,937.77
Debt Service Fund	-
Debt Service Fund = Bond/Interest Wire Pyts	-
Transportation Fund	21,235.25
Municipal Retirement Fund	30,511.34
Capital Projects Fund	281,105.38
Procurement Card Expenses	247,050.06
Insurance Premium Wire Pyts	258,688.15
Direct Deposit Payroll and Taxes	<u>1,597,652.77</u>
 Total Expenditures	 <u>\$2,831,563.10</u>

- Approval of Minutes of A Regular Meeting, September 21, 2015
- Approval of Minutes of An Executive Session, September 21, 2015
- Approval of Minutes of A Budget Hearing, September 21, 2015
- Disposal of Audio Recordings: March 6 and March 18, 2014

MOTION: Mr. Novit moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

- Ayes: Clemmensen, Lemke, Sands, Folker, Borkowski, Novit, Ford
- Nays:
- Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Patrick McCraney, Commercial

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

- Wednesday, October 28, 2015 6-8th Grade Orchestra Festival, LFHS – 7:00 p.m.
- Thursday, October 29, 2015 7th Grade Band Concert, LFHS – 7:00 p.m.
- Wednesday, November 4, 2015 6-8th Grade Band Concert, Peck Gym – 7:00 p.m.
- Tuesday, November 17, 2015 Board of Education Meeting – 7:00 p.m.
LFHS West Campus, Board Room.

EXECUTIVE SESSION

An executive session took place prior to the meeting. No action was taken.

ADJOURNMENT

MOTION: Mrs. Clemmensen moved, seconded by Mrs. Sands that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 8:00 p.m.

Kent Novit, Secretary Date