

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

November 17, 2015

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 5:00 p.m. by Mr. Borkowski.

Board members present at roll call were:

Suzanne Sands, Member

Mike Borkowski, President

Rob Lemke, Member

Tom Ford, Member

Absent: Jeff Folker, arrived 5:05 p.m.
Beth Clemmensen, arrived 5:15 p.m.
Kent Novit, arrived 5:25 p.m.

Administration Present:

Mr. Michael Simeck, Superintendent

ADJOURN TO EXECUTIVE SESSION:

Mr. Ford moved, seconded by Mrs. Sands at 5:02 p.m. that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Sands, Lemke, Borkowski

Nays:

Absent: Mr. Folker, 5:05 p.m., Mrs. Clemmensen, 5:15 p.m., Mr. Novit, 5:25 p.m.

The motion carried.

RETURN TO OPEN SESSION:

Dr. Lemke moved, seconded by Mrs. Sands, that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 5:50 p.m.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Ford, Clemmensen, Folker, Borkowski, Lemke, Novit

Nays:

Absent:

The motion carried unanimously.

RECESS REGULAR MEETING:

Mr. Novit moved, seconded by Mr. Ford, that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Novit, Clemmensen, Ford, Folker, Borkowski, Sands

Nays:

Absent:

The motion carried unanimously.

BOARD WORKSHOP:

The Board Workshop for Lake Forest School District 67, Lake Forest Illinois, was called to order at 5:52 p.m. by Mr. Borkowski.

Board members present at roll call were:

Suzanne Sands, Member	Mike Borkowski, President
Rob Lemke, Member	Tom Ford, Member
Beth Clemmensen, Vice President	Jeff Folker, Member
Kent Novit, Secretary	

Absent:

PUBLIC PARTICIPATION

There was no public participation.

Dr. Lemke and Mrs. Clemmensen gave the Board an update on the Superintendent Evaluation process and the work that had been done. Board members gave their input on the proposed evaluation process. Further discussion will take place at the next Board workshop.

ADJOURN THE WORKSHOP:

Mrs. Sands moved, seconded by Mrs. Clemmensen that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn the Board workshop at 6:53 p.m.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Folker, Sands, Borkowski, Lemke, Ford, Novit

Nays:

Absent:

The motion carried unanimously.

RE-OPEN REGULAR MEETING:

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois, at 7:00 p.m.

Board members present at roll call were:

Kent Novit, Member	Rob Lemke, Member
Tom Ford, Member	Jeff Folker, Member
Mike Borkowski, President	Suzanne Sands, Member
Beth Clemmensen, Vice President	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent
Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO
Mr. Allen Albus, Deputy Superintendent of Finance and Operations/CSBO
Dr. Lori Wilcox, Executive Director of Growth, Talent, and Human Relations
Mr. Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Megan Medica, APT Exec. Dez Witte, Cherokee Liaison, Mark Lawton, Pioneer Press

PRESIDENT'S REPORT

Mr. Borkowski's report centered on accountability and how the District 67 Board is trying to drive accountability throughout the organization, including the Board. Earlier in 2015, the Board, in collaboration with the Superintendent, defined clear goals for the Superintendent that were incorporated into his contract at the September meeting. Regular reviews of performance against goals are already taking place. The Board has worked to define Board goals and core values. The three core values of the Board are: Student Centric Governance, Fiscal Responsibility and Vision Centric Leadership. The Board also defined their four goals: Increase engagement between the Community and the District, Undertake a more active role in Legislative Advocacy and Awareness, Improve the process for setting Administrator Compensation, performing the Superintendent Evaluation and begin development of Board Operating Procedures. While the goals do not encompass all the work the Board is responsible for they provide insight regarding the priorities of the Board. The Board will regularly review their performance and will hold a formal Board Self-Evaluation at the end of the fiscal year.

SUPERINTENDENT'S REPORT

Mr. Simeck reported on a conference that he had recently attended. The Dean of freshmen at Harvard reported that there have been demographic shifts. In 2014 Harvard took 5% of applicants where previously they had accepted 79%. Generational shifts include parents being omni-present, and the college is dealing with parents at the college level with regard to problem solving and students being over scheduled. There are more mental health issues. A new trend in education, EdX, was discussed that was developed by a MIT professor that includes large amounts of on-line courses from high school through college credit courses. The focus for the future is on individualization and student choice.

PUBLIC PARTICIPATION

There was no public participation.

REPORTS

No reports were presented.

BOARD COMMITTEES

Board Education Committee – Beth Clemmensen, Jeff Folker, Suzanne Sands
Mrs. Clemmensen reported that the Education Committee had not met. The next meeting is scheduled for Wednesday, November 18.

Board Finance and Operations Committee – Rob Lemke, Tom Ford, Kent Novit
Dr. Lemke reported that a Finance and Operations Committee meeting took place on November 10, 2015. Five main items were discussed including student fees for 2016-17, a payment plan for families to pay student fees, field trip fees, the tax levy and painting projects in Sheridan and Cherokee that will not be completed as there is not enough time. Projects that will be done in the current fiscal year are Life Maintenance, plumbing, and kitchen projects. The next meeting is scheduled for January 19 at 8:00 a.m.

Board Policy Committee - Jeff Folker, Suzanne Sands, Kent Novit
Mr. Folker reported that the Policy Committee had not met. The next meeting is scheduled for Monday, December 7.

Compensation Committee – Tom Ford, Rob Lemke, Mike Borkowski
The Compensation Committee met on October 26. The purpose of the meeting was to continue to improve the process on how best to determine staff and administrative compensation. Reese Marcusson and John Powers from Lake Forest Community High School District 115 Board were invited guests. The purpose of inviting the D115 Board members was to ascertain if they would be interested in collaborating with District 67 as there are several employees that are shared under the joint services agreement. A great deal of information was shared at the meeting including important feedback from other school districts in the area and the City of Lake Forest. A variety of different processes are used with many districts tying their reviews to their current teacher contracts. The committee came up with a general

framework to work from going forward. It is believed that assisting the Superintendent in his review could make the task easier and more efficient by providing him with guidance in advance. The ideas will be discussed in more detail at the next meeting, tentatively scheduled for October 30.

Joint Shared Services Committee – Mike Borkowski, Beth Clemmensen
The Joint Shared Services Committee had not met.

DISTRICT COMMITTEES

North Suburban Special Education District - Suzanne Sands
No report was presented.

Legislative Liaison – Beth Clemmensen
Mrs. Clemmensen reported that at a Joint Board Workshop had taken place. Both boards examined options for potentially taking an active position in relation to monitoring and addressing changes in legislation. Each Board discussed what their respective legislative strategy should be. District 67 determined that it was important to master the basics before embarking on a complex multi-dimensional approach and deemed it most critical and impactful to work to affect policy at the state versus the federal level. Both Boards agreed to work collaboratively on staying informed on the issues, working more proactively with elected officials and developing and sharing position papers and/or resolution on key legislation.

It was announced recently that Congress reached a tentative agreement on a replacement for NCLB. Key aspects of the bill include states not federal government setting education goals and policies. The Department of Education would still approve the plans. There is a federal requirement that states would need to test all students in math and reading in grades 3-8 and once in high school. States would be required to intervene in schools where students are in the lowest 5% and/or less than 67% of students graduate on time. States would determine what actions to take in these situations. For schools not struggling the states would decide how to measure yearly progress, how to weight test scores and whether to use those scores to evaluate teachers. The bill is expected to come to the House and Senate for a vote after Thanksgiving.

Spirit of 67 Foundation – Suzanne Sands
Mrs. Sands reported that the Spirit of 67 Foundation Board met on November 10, 2015. This year's fall fundraising events, online auction and barn dance raised almost \$47,000. Grant applications are available on the Spirit of 67 Foundation website and are due by January 21, 2016. Barb Rosenstock, author of *The Noisy Paintbox* spent one day at each elementary school giving large and small group presentations. Amy Piergalski and Annette Miller, two District 67 teachers, gave a presentation to the Spirit Board on *Read and Write for Google*, a software program that supports reading, writing and study skills within Google Docs, the Internet, PDFs and ePublications. The next meeting is scheduled for December 8 in the West Campus Board Room.

APT – Jeff Folker

Mr. Folker reported that the District 67 APT Executive Board met on Wednesday, November 11. Some families accidentally double paid their APT membership fees during on-line registration and refunds are being processed. The Board is looking for photographs from APT events to put on the APT website. Nominating forms for the 2015-17 school years will be available at the end of November. The nominating process will begin in early January. The Cherokee, Sheridan and Everett Halloween events were a great success. The annual Deer Path Community Service Day was held on October 27, with 8th grade students volunteering at 15 different organizations around Lake Forest. Visiting Author Barbara Rosenstock visited the elementary schools and was a great success. Thanks were expressed to the art teachers in each building who created special exhibits in honor of her visit. The combined committees are planning to begin publishing a quarterly e-newsletter entitled “E-Pulse” to share information on Emotional Wellness topics to parents in the District.

ACTION ITEMS:

Approval of Tentative Levy

Mr. Albus and Mr. Rodgers presented an overview of the Tentative Levy and advised that since 1991 property tax increases on existing property are limited in the aggregate to the rate of inflation that is 0.08% for 2015. The District has and will likely continue to have the second lowest elementary tax in all of the collar counties. The recommended levy is slightly higher than what is anticipated to ensure the District captures all available dollars from new construction. The levy presented funds the 2016-2017 school year.

MOTION: Dr. Lemke moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Tentative Levy, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Novit, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 6:40 Curriculum Development – 2nd Reading

MOTION: Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:40 Curriculum Development, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Novit, Borkowski, Ford, Sands

Nays: Lemke, Clemmensen

Absent:

The motion carried.

Approval of Policy 1:30 School District Organization – 2nd Reading

MOTION: Mr. Ford moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 1:30 School District Organization, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Ford, Clemmensen, Sands, Lemke, Folker, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 6:10 Educational Philosophy and Objectives – 2nd Reading

MOTION: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:10 Educational Philosophy and Objectives, second reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Sands, Folker, Borkowski, Novit, Ford

Nays:

Absent:

The motion carried unanimously.

Approval of Release of Executive Session Minutes, March 2015 - September 2015

MOTION: Mr. Novit moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Release of Executive Session Minutes, March 2015 – September 2015.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Clemmensen, Ford, Borkowski, Novit, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Dr. Lemke moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Clemmensen, Ford, Sands, Folker

Nays:

Absent:

The motion carried unanimously.

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for October 2015

Education Fund	\$252,633.77
Building and Maintenance Fund	135,470.14
Debt Service Fund	475.00
Debt Service Fund = Bond/Interest Wire Pyts	-
Transportation Fund	115,813.68
Municipal Retirement Fund	45,832.91
Capital Projects Fund	344,462.40
Procurement Card Expenses	136,779.24
Insurance Premium Wire Pyts	277,053.99
Direct Deposit Payroll and Taxes	<u>2,297,750.28</u>
 Total Expenditures	 <u>\$3,606,271.41</u>

- Appointment of IMRF Authorized Agent
- Approval of Minutes of A Regular Meeting, October 27, 2015
- Approval of Minutes of An Executive Session, October 27, 2015
- Approval of Minutes of A Board Workshop, October 27, 2015
- Disposal of Audio Recordings: April 22, 2015

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

- Ayes: Ford, Novit, Clemmensen, Sands, Lemke, Borkowski, Folker
- Nays:
- Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Kylie, Spahn, Non-Resident

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

- Monday, November 23, 2015 Parent Teacher Conferences–4:00 p.m.–8:00 p.m.
Full Day of School
- Tuesday, November 24, 2015 Parent Teacher Conferences–8:00 a.m. -3:30 p.m.
No Student Attendance
- November 25-27, 2015 Thanksgiving Break – No School
- Tuesday, December 15, 2015 Board of Education Meeting – 7:00 p.m.
LFHS West Campus, Board Room.

EXECUTIVE SESSION

An executive session took place prior to the meeting. No action was taken.

ADJOURNMENT

MOTION: Mr. Folker moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Kent Novit, Secretary Date