

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

January 26, 2016

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 5:15 p.m. by Mr. Borkowski.

Board members present at roll call were:

Suzanne Sands, Member	Mike Borkowski, President
Rob Lemke, Member	Tom Ford, Member
Beth Clemmensen, Vice President	Kent Novit, Member
Jeff Folker, Member	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent

ADJOURN TO EXECUTIVE SESSION:

Mr. Novit moved, seconded by Mrs. Clemmensen at 5:16 p.m. that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Security Procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Sands, Folker, Lemke, Clemmensen, Borkowski, Novit

Nays:

Absent:

The motion carried unanimously.

RETURN TO OPEN SESSION:

Mrs. Sands moved, seconded by Mrs. Clemmensen that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 6:53 p.m.

On voice vote motion carried unanimously.

RECESS REGULAR MEETING:

Mrs. Sands moved, seconded by Mr. Novit that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop.

On voice vote motion carried unanimously.

BOARD WORKSHOP:

The Board Workshop for Lake Forest School District 67, Lake Forest Illinois, was called to order at 6:55 p.m. by Mr. Borkowski.

Board members present at roll call were:

Jeff Folker, Member	Suzanne Sands, Member
Mike Borkowski, President	Rob Lemke, Member
Beth Clemmensen, Vice President	Kent Novit, Secretary
Tom Ford, Member	

Absent:

PUBLIC PARTICIPATION

There was no public participation.

The Board briefly discussed tabling the Approval of Authorization to develop DPME construction drawings, an action item included in the regular meeting.

ADJOURN THE WORKSHOP:

Mr. Novit moved, seconded by Mr. Folker that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn the Board workshop at 6:58 p.m.

On voice vote motion carried unanimously.

RE-OPEN REGULAR MEETING:

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois, at 7:00 p.m.

Board members present at roll call were:

Mike Borkowski, President	Tom Ford, Member
Jeff Folker, Member	Beth Clemmensen, Vice President
Kent Novit, Secretary	Suzanne Sands, Member
Rob Lemke, Member	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent
Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO
Mr. Allen Albus, Deputy Superintendent of Finance and Operations/CSBO
Dr. Lori Wilcox, Executive Director of Growth, Talent, and Human Relations
Mr. Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Sue Christianson, LFEA, Cindy Hirschmiller, Champions, Paul Markoff, parent, Mark Lawton, Pioneer Press, Dez Witte, Leslie Gleason, Wiebke Droege, APT.

PRESIDENT'S REPORT

Mr. Borkowski recognized two organizations, the Spirit of 67 for their funding and the APT for the volunteers. The Visiting Scientist program at Sheridan was a perfect example of how to enhance student experiences. As part of the District vision the community was surveyed and one of the top requests was a desire for balance. The Spirit of 67 has raised approximately \$4million since its inception and the APT has donated thousands of hours to enhance and support the student experience. Mr. Borkowski thanked both organizations.

SUPERINTENDENT'S REPORT

Mr. Simeck reported that he had attended an ED RED workshop on Property Tax Freeze Proposals and Effects with Mr. Ford. Three bills are currently in discussion, HB4224, SB318 and HB4267. Each bill would have different effects on Home Rule communities and PTELL county votes. Angela Chames, Division Administrator for Accountability and Assessment at ISBE was the keynote speaker gave an update on PARCC and ESSA.

PUBLIC PARTICIPATION

Mr. Paul Markoff stated that there appeared to be a contradiction in Policy 7:270 regarding Administering Medicines to Students.

REPORTS

Assessment Report

Mr. Rodgers shared data on multiple assessments including NWEA, historical ISAT, AimsWeb, and PARCC. Mr. Rodgers explained how assessment has evolved due to major policy shifts as seen in the mandates of No Child Left Behind (NCLB), to Race to the Top (RTTP), and now to the newly authorized Every Student Succeeds Act (ESSA).

Mr. Rodgers explained that this is a baseline year for PARCC that provides an indicator of how well students are performing in relation to new state standards, is one of multiple data points for students, compares students to their classmates and compares students to other students in the state. Mr. Rodgers provided the following indicator of District state percentiles normed to other schools in the state:

	PARCC 2015	ISAT 2014
English/Language Arts	91.5	96.6
Mathematics	94.2	96.7
ELA/Mathematics Combined	93.9	96.8

It is important to note that PARCC is a new, more rigorous test and we have recently implemented district curriculum changes to better align with Illinois State Standards.

Mr. Rodgers pointed out that Lake Forest Schools are performing at a much higher level than students in the state. Nonetheless, he noted that there are opportunities for growth based on an analysis of the data and a comparison to some peer districts. Mr. Rodgers stated that recent instructional shifts that align student work to the new state standards should help to improve student outcomes overall.

BOARD COMMITTEES

Board Education Committee – Beth Clemmensen, Jeff Folker, Suzanne Sands
 Mrs. Clemmensen reported that the Education Committee met on Wednesday, January 20. Mr. Rodgers presented the Committee with an overview of the PARCC Assessment test results. Ms. Milsk updated the Committee on the implementation of Lucy Calkins Writing Workshop curriculum and an overview of the Reading Workshop implementation plan. Mr. Rodgers discussed plans regarding formalizing some of the inquiry-based initiatives in the District. The Committee discussed options for how to support students in the area of executive functioning, and support for teacher practices. The next meeting is scheduled for March 2 at 8:15 a.m.

Board Finance and Operations Committee – Rob Lemke, Tom Ford, Kent Novit
 Dr. Lemke reported that the Finance and Operations Committee met on January 19. Ms. Betsy Allen of Miller Cooper reviewed her firm’s audit for the District. Mr. Albus presented the Committee with rough plans for renovating the entrance, office space and some student space at Deer Path Middle School East. The Administration team is also considering changes to the Haskins Center. The estimated cost of the projects is \$1 million. The Committee agreed that both projects have potential and value the improved security that would result. Mr. Albus gave the Committee an overview of Forecast 5, the District’s Five-Year Budgeting tool and provided detailed budget lines of expenses for 2016 plus projected expenses going 5(five) years out.

Mrs. White provided an update on summer projects. The next meeting is scheduled for March 15 at 8:00 a.m.

Board Policy Committee - Jeff Folker, Suzanne Sands, Kent Novit
The Policy Committee had not met.

Compensation Committee – Tom Ford, Rob Lemke, Mike Borkowski
Mr. Ford reported that the Joint Compensation Committee had met on January 19 and continued a dialogue on how the two districts could best work together with the Superintendent on the process of determining the annual compensation reviews for the Administration and Staff for each District. The Committee will continue in the Spring

Joint Shared Services Committee – Mike Borkowski, Beth Clemmensen
The Joint Shared Services Committee had not met.

DISTRICT COMMITTEES

North Suburban Special Education District - Suzanne Sands
Mrs. Sands reported that the NSSSED Leadership Council met on January 20. Topics discussed included the hiring of a new Superintendent, Dr. Kurt Schneider. The FY17 Draft 1 was shared. The Finance Committee is discussing costs and benefits of switching to an Accrual basis from the current Modified cash basis. The FY15 Audit Report was shared. An enrollment report was presented indicating that overall enrollment is down. A 20-student shortfall is anticipated resulting in \$700,000 less in revenue and cost cutting measures were discussed. The NSSSED transition program has outgrown its current lease space, a new space has been identified and a lease will be brought to the Board for approval in the near future. The Rubloff Building will also be discussed in the near future. The NSSSED Policy Committee is working on revising the notification, due diligence and liability assessment process for withdrawing from the cooperative. The next meeting is scheduled for February 17 at 7:00 p.m.

Legislative Liaison – Beth Clemmensen
Mrs. Clemmensen reported that a Joint Board Workshop with District 115 had taken place on January 7. Initial drafts of Board positions on key legislative issues were discussed and reviewed. With changes in school funding and testing expected at both the state and federal levels the Districts would like to be informed and proactive around legislative changes and help shape the future of how the legislation plays out. Mr. Novit and Mr. Simeck will revise the resolutions and return to the Boards for additional input.

Spirit of 67 Foundation – Suzanne Sands
Mrs. Sands reported that the Spirit of 67 Foundation Board met on January 12, 2016. Mr. Albus gave a presentation on space utilization projects and existing space updates. Mr. Albus will update the Foundation once the Haskins plans have been formalized so the Spirit can decide if they would like to participate in the project. Grant applications were due January 21 and the Grants Committee will begin the grant review process shortly. Many of the grants provided by the Spirit of 67 Foundation are an integral part of the curriculum in the schools. The Spirit website is unavailable due to technical difficulties. All information is posted on the Spirit of

67 Foundation page on the District's website spiritof67foundation.org. A new website will be introduced shortly. The Home Tour is scheduled for May 12, 2016.

APT – Jeff Folker

Mr. Folker reported that the APT Executive Board met on January 9. Mr. Simeck discussed the criteria used to decide whether or not to close schools during the winter months and the upcoming app, SafeStop. Dr. Wilcox discussed the new process for 4th graders determining their World Language choice for 5-8 grade. Mrs. Whipple advised that the Climate and Culture survey would be offered to all K-12 staff and all 3-12 students in early February. Parents participate every other year. Kindergarten pre-registration has been open for some time and the Kindergarten information night is scheduled for February 3. High school registration is now open to all 8th graders and the Incoming Freshman Class Curriculum Night is scheduled for February 22. The Visiting Scientist program was presented at each elementary school. DPM Family Game Night was held on January 22, the theme was "A Salute to Veterans." The admission to the event was either a monetary contribution toward the APT's goal to fund an Honor Flight for a Lake County Veteran or a donation to the Captain James A Lovell Federal Health Care Center. World Language teachers were present to discuss the language selection process. The Cherokee "Winerfest" is scheduled for Friday, January 29. The Sheridan "Winter Carnival" will take place in February. The HUGS food drive had another successful year, a meeting will be held to assess the results and consider ways to increase participation. There will be a Fine Arts program "Where the Sidewalk Ends" at all elementary buildings on February 4 and 5. Deer Path West will attend a "1776" program on February 9. The next meeting is scheduled for Wednesday, February 10.

ACTION ITEMS:

Approval of Authorization to Develop DPME Construction Drawings in the amount of \$89,000

MOTION: Mrs. Clemmensen moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, table the Approval of Authorization to Develop DPME Construction Drawings in the amount of \$89,000 until the February 23 Board of Education meeting.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Folker, Sands, Borkowski, Lemke, Ford, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of DPM Asbestos Tile Abatement in the Amount of \$266,000

MOTION: Dr. Lemke moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the DPM Asbestos Tile Abatement in the Amount of \$266,000

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Ford, Folker, Borkowski, Sands, Clemmensen

Nays:

Absent:

The motion carried unanimously

Approval of PRESS Issue 90 Second Reading

Mr. Folker advised that the policies included in PRESS Issue 90 had been discussed at the December meeting.

MOTION: Mr. Folker moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Second reading of PRESS Issue 90, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Novit, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 7:270 Second Reading

The Board suggested that the Approval of Policy 7:270 should be tabled to clarify the wording.

MOTION: Mrs. Clemmensen moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, table the Second reading of Policy 7:270, until the February 23 Board of Education meeting.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Clemmensen, Ford, Sands, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Novit, Clemmensen, Sands, Lemke, Borkowski, Folker

Nays:

Absent:

The motion carried unanimously.

CONSENT AGENDA

Any item may be removed from the consent agenda at the request of a Board Member.

Dr. Lemke requested that the Acceptance of Audit be voted on separately.

Approval of Disbursements, Payrolls, and Financial Statements for December 2015

Education Fund	\$759,195.12
Building and Maintenance Fund	117,450.80
Debt Service Fund	-
Debt Service Fund - Bond/Interest Wire Pyts	1,771,686.25
Transportation Fund	96,569.93
Municipal Retirement Fund	38,077.35
Capital Projects Fund	24,990.00
Procurement Card Expenses	85,773.71
Insurance Premium Wire Pyts	274,411.90
Direct Deposit Payroll and Taxes	<u>1,577,517.00</u>

Total Expenditures \$4,745,672.06

Acceptance of Audit

Approval of Minutes of A Regular Meeting and Workshop, December 15, 2015

Approval of Minutes of An Executive Session, December 15, 2015

Approval of Minutes of A Joint Board Workshop, January 7, 2016

Disposal of Audio Recordings: June 9, 24, 2014

MOTION: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, excluding the Acceptance of Audit that would be voted on separately.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Ford, Folker, Borkowski, Novit, Clemmensen

Nays:

Absent:

The motion carried unanimously.

Acceptance of 2015 Audit

MOTION: Mr. Novit moved, seconded by Dr. Lemke that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Acceptance of Audit, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Clemmensen, Borkowski, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Trey Cobb, Non-Resident

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

Friday, February 12, 2016

Tri District Institute Day – No School

Monday, February 15, 2016

President’s Day – No School

Tuesday, February 23, 2016

Board of Education Meeting – 7:00 p.m.

LFHS West Campus, Board Room.

EXECUTIVE SESSION

An executive session took place prior to the meeting. No action was taken.

ADJOURNMENT

MOTION: Mrs. Sands moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 8:50 p.m.

Kent Novit, Secretary Date