

Lake Forest School District 67

Policy Committee Meeting Tuesday, May 6, 2014

Present: Mike Borkowski, Jeff Folker

Also Present: Mike Simeck, Andy Henrikson, Jennifer Hermes, Allen Albus, Lori Wilcox

The meeting was called to order at 8:30 a.m.

Roll Call Vote: Mike Borkowski, D67 Policy Committee Chair
Jeff Folker, D67 Policy Committee Member

Public Comment:

There was no public comment.

The following items were discussed:

1. Section 7:180 and 7:20 – Bullying and Harassment – the committee and the Administration team jointly agreed that the entire policies needed to be updated and rewritten. Also, an Administrative Practice document should be written to supplement the policy, as much of the current policy is more operational detail than policy. Mike Simeck asked Andy Henrikson to work on a draft of both the rewritten policy and the Administrative Practice document, and this will be reviewed at a future policy committee meeting.
2. Section 5:330 – Educational Support Personnel policy dealing with sick days, vacation days, holidays and leave – this policy also needed a significant rewrite and should have an Administrative Practice document aligned with it. Jennifer Hermes will be bringing to a future policy committee meeting recommended drafts for these documents.
3. Section 4;140 (Waiver of Student Fees) and Section 8:20 (Community Use of School Facilities) – the administration team recommended changes to align both of these policies with our current practices, and the policy committee agreed. The Board will be voting on these changes at the May Board meeting
4. The Committee discussed more broadly an appropriate process for reviewing the entire policy manual, with an eye towards ensuring appropriate compliance and enforcement of all policies, and also developing an Administrative Practices and Procedure manual to work in alignment with the Board Policy Manual. It was agreed that rather than undertake a huge project to create an Administrative Practice manual, we would instead very consciously create Administration Practice documents as different policies were reviewed, and the Administration would create a central repository for all of them.

The meeting adjourned at 10 am.