

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

December 15, 2015

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 5:15p.m. by Mr. Borkowski.

Board members present at roll call were:

Suzanne Sands, Member

Mike Borkowski, President

Rob Lemke, Member

Tom Ford, Member

Absent: Beth Clemmensen (arrived 5:22 p.m.)  
Kent Novit (arrived 5:22 p.m.)  
Jeff Folker (arrived 5:25 p.m.)

Administration Present:

Mr. Michael Simeck, Superintendent

Ms. Jennifer Hermes

**ADJOURN TO EXECUTIVE SESSION:**

Mr. Ford moved, seconded by Mrs. Sands at 5:17 p.m. that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Borkowski, Lemke, Ford

Nays:

Absent: Clemmensen, Novit, Folker

The motion carried unanimously.

**RETURN TO OPEN SESSION:**

Mrs. Sands moved, seconded by Dr. Lemke, that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 5:51 p.m.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Ford, Folker, Borkowski, Sands, Clemmensen

Nays:

Absent:

The motion carried unanimously.

**RECESS REGULAR MEETING:**

Mr. Ford moved, seconded by Mrs. Sands, that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop.

On voice vote motion carried unanimously.

**BOARD WORKSHOP:**

The Board Workshop for Lake Forest School District 67, Lake Forest Illinois, was called to order at 5:54 p.m. by Mr. Borkowski.

Board members present at roll call were:

Jeff Folker, Member	Suzanne Sands, Member
Mike Borkowski, President	Rob Lemke, Member
Beth Clemmensen, Vice President	Kent Novit, Secretary
Tom Ford, Member	

Absent: Mr. Ford, left at 5:55 p.m. and returned at 6:50 p.m.

**PUBLIC PARTICIPATION**

There was no public participation.

Mr. Albus gave the Board a report on potential facility updates for the 2016-17 school year including DPM East tile/carpet abatement and replacement, DPM East entrance/office/satellite center renovations, the David Jakes Designs proposal for the Haskins Center, replace Everett drive, paint Sheridan and Cherokee classrooms and resurface Cherokee main and circle drives.

**ADJOURN THE WORKSHOP:**

Mr. Novit moved, seconded by Mrs. Clemmensen that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn the Board workshop at 6:55 p.m.

On voice vote motion carried unanimously.

**RE-OPEN REGULAR MEETING:**

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois, at 7:00 p.m.

Board members present at roll call were:

Suzanne Sands, Member	Tom Ford, Member
Beth Clemmensen, Vice President	Jeff Folker, Member
Mike Borkowski, President	RobLemke, Member
Kent Novit, Secretary	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent  
Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO  
Mr. Allen Albus, Deputy Superintendent of Finance and Operations/CSBO  
Dr. Lori Wilcox, Executive Director of Growth, Talent, and Human Relations  
Mr. Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Cindy Hirschmiller, Champions, Dez Witte, Cherokee APT

### **PRESIDENT'S REPORT**

Mr. Borkowski reported that he had attended the Youth Summit hosted by LEAD. Many 8<sup>th</sup> graders attended from District 67 and shared that Lake Forest is a great place to live. Challenges they face include, stereotyping, pressure, anxiety, fitting in and bullying. The students split into sub groups and discussed helping students fit in. The projects are student led with adult help and students shared that bullying is still alive in our community. Each student was challenged as to how they would behave on the following day, not what can we do but what will we do.

### **SUPERINTENDENT'S REPORT**

Mr. Simeck reported that the *No Child Left Behind Act (NCLB)* has been replaced by the *Every Student Succeeds Act (ESSA)*. ESSA retains annual testing for 3-8<sup>th</sup> grade and will be administered once in high school. States will have significantly more authority overall. PARCC results were released and this year's results will be used as a baseline. PARCC is a more rigorous test and students scored well compared to the state. Additional information is posted on the website.

### **PUBLIC PARTICIPATION**

There was no public participation.

### **REPORTS**

Mr. McHugh and Mr. Rodgers gave the Board an update on the two-year Inspiration Block pilot that was approved in spring 2014. This program is comprised of two blocks, Inquiry Block and Language Acquisition Block. The successes for the Inquiry Block include deeper learning and a huge transfer of knowledge and successes in the Language Acquisition Block include gaining a global perspective and engaging in Social Studies and Science. The Inspiration Block has created two challenges, time and students getting different experiences.

The opportunities going forward are to value these blocks, enhance the Inquiry Block and sustain the Language Block. The next steps are to continue to engage stakeholders, refine and develop a framework for inquiry learning across the district, develop a timeline for implementation in 2016-17 school year, outline professional learning required for a successful roll-out, examine staffing needs and roles. It is anticipated that recommendations will be brought to the Board in February.

Mrs. Epcke updated the Board on a four month Tablet Computing pilot for Kindergarten and grade 1, These students have the least exposure to technology on a weekly basis with the elimination of labs in two elementary schools. The plan is for one kindergarten and one first grade at each elementary school to pilot the use of Android tablets from January to May 2016. The successes and challenges of the tablet trial will be monitored throughout the four months, including teacher input and observations. Mrs. Epcke will report the results of the pilot in May.

## **BOARD COMMITTEES**

Board Education Committee – Beth Clemmensen, Jeff Folker, Suzanne Sands  
Mrs. Clemmensen reported that the Education Committee met on Wednesday, November 18. Mrs. Epcke reported on tablets in K-1 classrooms, Mr. Rodgers gave a brief overview of the assessment data that will be looked at in more detail next month. Mr. Rodgers gave an overview of push-in capacity and confirmed that it is the district plan to move as quickly as possible to a push-in versus pull-out model. It is important to ensure the capacity is in place to support all students and teachers. Ms. Milsk gave an update on the new math/writing curriculum and reported that there is positive feedback from teachers as it allows for opportunities to differentiate in the classroom. The committee spoke about the importance of continuing to support the implementation with teacher training.

Board Finance and Operations Committee – Rob Lemke, Tom Ford, Kent Novit  
The Finance and Operations Committee had not met. The next meeting is scheduled for January 19 at 8:00 a.m.

Board Policy Committee - Jeff Folker, Suzanne Sands, Kent Novit  
Mr. Folker reported that the Policy Committee met on Monday, December 7. PRESS Issue 90 and Policy 7:270 were discussed and a first reading is scheduled for approval by the Board of Education on December 15.

Compensation Committee – Tom Ford, Rob Lemke, Mike Borkowski  
Mr. Ford reported that the Joint Compensation Committee had met on December 1 to continue dialogue on how the Districts could work together with the Superintendent to determine a process for the annual compensation reviews for Administrators and staff. The Committee determined that the Superintendent should make recommendations on compensation, the School Boards would provide more guidance to the Superintendent and be more proactive and a pool of funds would be pre-determined. A tentative meeting has been suggested for January 12, 2016.

Joint Shared Services Committee – Mike Borkowski, Beth Clemmensen  
The Joint Shared Services Committee had not met.

## **DISTRICT COMMITTEES**

North Suburban Special Education District - Suzanne Sands

Mrs. Sands reported that the Leadership Council met on November 18, 2015.

Dr. Doug Bolton gave a presentation on brain science and how educators can create brain friendly learning environments. The Leadership Council approved the addition of classrooms for both North Shore Academy Elementary and Arbor Academy. The FY17 Budget calendar was approved. District 109 is expected to extend the timeline to withdraw from NSSED. District 112 has decided to remain a member of NSSED. North Shore District 112 presented a Memorandum of Understanding (MOU) for consideration regarding access and/or purchase of NSSED property. It was decided that a formal agreement of any kind would be inappropriate at this time. The possibility of purchasing the Rubloff Building is currently being analyzed. The NSSED Leadership Council will be interviewing the top three candidates for the Superintendent position on December 16 with the goal of selecting a Superintendent at that meeting. The next meeting is scheduled for December 16, 2015 at 5:00 p.m.

Legislative Liaison – Beth Clemmensen

Mrs. Clemmensen thanked Mrs. Sands for the report she had submitted for the Board packet.

Spirit of 67 Foundation – Suzanne Sands

Mrs. Sands reported that the Spirit of 67 Foundation Board met on December 8. Mr. Simeck spoke about the high school schedule, new cold day guidelines and safety and security at the schools. The Spirit of 67 Foundation sent a 30<sup>th</sup> anniversary mailer to over 1,000 district families sharing information about the organization's mission, fundraising events, grants and grant process. Grant applications are available on the Spirit of 67 Foundation page. The nominating committee will be seeking new volunteers to serve on the Foundation. The next meeting is scheduled for January 2, 2016 at 9 a.m.

APT – Jeff Folker

No report was presented.

Other – Suzanne Sands

Mrs. Sands reported that she had attended an ED-RED Finance Legislation meeting on December 4, 2015. Dr. Elizabeth Purvis, Secretary of Education, Office of Governor Bruce Rauner spoke about her role. During question and answer time Dr. Purvis spoke about the likely selection of SAT as the mandated high school assessment statewide. There are 175 councils and task forces working on education in the state that ISBE members are expected to sit on and that makes getting things

done challenging. Dr. Purvis hoped that ESSA would provide an opportunity to eliminate some bureaucracy.

The Governor is a big proponent of charter schools and a \$50 million grant is available of which \$42 million is available for opening new charter schools in the state. Dr. Purvis spoke about the KIDS assessment being overwhelming and is still being worked on by ISBE. ED-RED staff gave an update on the possibility of a two-year budget including a property tax freeze and sunset of the GSA formula and discussed SB36/SB2186 whereby all school district construction would be subject to compliance with all local zoning ordinances.

Mrs. Sands reported on the IASB/IASA/IASBO Joint Annual Conference. Nearly 9,000 public school leaders attended. Mrs. Sands attended a pre-conference workshop on "Using Data to Make Decisions" and also general sessions.

### **ACTION ITEMS:**

#### Adoption of 2015 Levy

**MOTION:** Dr. Lemke moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the 2015 Levy, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Novit, Clemmensen, Ford, Folker, Borkowski, Sands

Nays:

Absent:

The motion carried unanimously.

#### Approval of ECRA Contract in the amount of \$35,000 through June 30, 2016

Dr. John Gatta presented an overview of the ECRA group in relation to the management of student achievement data analysis. The analysis is focused on strategic planning, school improvement, instructional leadership, personalized learning, response to intervention and program evaluation.

**MOTION:** Mr. Novit moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the ECRA Contract in the amount of \$35,000 through June 30, 2016, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Clemmensen, Ford, Sands, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of David Jakes Designs Proposal

**MOTION:** Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the David Jakes Designs Proposal, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Novit, Clemmensen, Sands, Lemke, Borkowski, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of 2016-2017 Student Fees

**MOTION:** Mrs. Clemmensen moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2016-2017 Student Fees, tabling Exhibit 3, Student Fee Philosophy.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Novit, Borkowski, Folker, Ford, Lemke, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of 2016-2017 Student Fees

**MOTION:** Mr. Ford moved, seconded by Dr. Lemke that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2016-2017 Student Fees, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes:

Nays: Sands, Lemke, Ford, Folker, Borkowski, Novit, Clemmensen

Absent:

The motion was denied.

Approval of PRESS Issue 90 First Reading

Mr. Folker presented a report on the policies included in PRESS Issue 90. The policies will be presented at the January 26 Board of Education meeting for a second reading.

**MOTION:** Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the First reading of PRESS Issue 90, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Clemmensen, Borkowski, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

#### Approval of Policy 7:270 First Reading

Mr. Folker presented the update of policy 7:270 Administering Medicines to Students to the Board for a first reading.

**MOTION:** Mr. Folker moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the First reading of Policy 7:270, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Novit, Lemke, Borkowski, Ford, Sands

Nays:

Absent:

The motion carried unanimously.

#### Approval of Human Resources Items

**MOTION:** Mrs. Sands moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Ford, Clemmensen, Sands, Lemke, Folker, Novit

Nays:

Absent:

The motion carried unanimously.

#### Approval of Amendment to Superintendent Contract

Mr. Borkowski requested that the Amendment to the Superintendent Contract be moved to action items.



**MOTION:** Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Amendment to Superintendent Contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Clemmensen, Ford, Borkowski, Novit, Folker

Nays:

Absent:

The motion carried unanimously.

## **CONSENT AGENDA**

Approval of Disbursements, Payrolls, and Financial Statements for November 2015

Education Fund	\$197,720.55
Building and Maintenance Fund	106,091.36
Debt Service Fund	-
Debt Service Fund - Bond/Interest Wire Pyts	-
Transportation Fund	124,095.54
Municipal Retirement Fund	56,929.05
Capital Projects Fund	-
Procurement Card Expenses	-
Insurance Premium Wire Pyts	275,611.91
Direct Deposit Payroll and Taxes	<u>1,535,919.50</u>
Total Expenditures	<u>\$2,296,367.91</u>

Approval of Minutes of A Regular Meeting and Workshop, November 17, 2015

Approval of Minutes of An Executive Session, November 17, 2015

Approval of Minutes of A Joint Board Workshop, November 12, 2015

Approval of Minutes of A Joint Executive Session, November 12, 2015

Disposal of Audio Recordings: May 7, 15, 27, 29, 2014

**MOTION:** Mr. Novit moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items with the the Amendment to the Superintendent Contract being moved to Action Items.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Sands Folker, Borkowski, Novit, Ford

Nays:

Absent:

The motion carried unanimously.

## **FREEDOM OF INFORMATION ACT (FOIA)**

Nancy Thorner, Non-Resident

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS**

Friday, December 18, 2015  
Monday, January 4, 2016  
Monday, January 18, 2016  
Tuesday, January 26, 2016

Winter Break Begins – Close of School Day  
School Reopens  
Martin Luther King Day – No School  
Board of Education Meeting – 7:00 p.m.  
LFHS West Campus, Board Room.

**EXECUTIVE SESSION**

An executive session took place prior to the meeting. No action was taken.

**ADJOURNMENT**

**MOTION:** Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 9:45 p.m.

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Kent Novit, Secretary      Date