

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST SCHOOL DISTRICT 67**

January 30, 2014

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 10:30 p.m. by Mr. Andersen.

Board members present at roll call were:

Bill Andersen, President	Lesley Fisher, Vice President
Beth Clemmensen, Member	Jeff Folker
Mike Borkowski, Member	Rob Lemke, Member

Absent: Rick Schuler, Member

Administration Present:

Mr. Michael Simeck, Superintendent
Mr. Allen Albus
Mrs. Lauren Fagel
Dr. Lori Wilcox
Dr. Andy Henrikson

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In:.

Mr. Andersen suggested that due to the late start of the meeting Ms. Betsy Allen of Miller Cooper Auditors should present the report on the Audit. Ms. Allen reported that the District is required to have an audit each year and file the paperwork with the State Board of Education. Ms. Allen gave an overview of Miller Cooper and stated that they have completed the audit for the last six years. Representatives of Miller Cooper met with the Finance Committee in December to answer any questions they might have. The District audit received an unmodified opinion, which is the highest level of assurance an entity can receive. Miller Cooper works with staff throughout the year, which allows the audit to proceed very smoothly and efficiently and allows the statements to be released in a timely manner.

PRESIDENT'S REPORT

Mr. Andersen stated that the Board appreciated the input from parents regarding the Mandarin Immersion program, the District is hard at work on the initiative, the Board is very involved and it is anticipated that there will be an announcement in the very near future. Mr. Andersen stated that it is a public school with an obligation

to offer an outstanding educational program and all students should feel welcome, challenged and equal, in that they have an equal place in the school. The best institutions honor diversity, open-mindedness and innovation.

SUPERINTENDENT'S REPORT

Mr. Simeck invited the Community to participate in a conversation regarding the book "The Smartest Kids in the World" by Amanda Ripley. This book has no real answers but is very thought provoking. Two community meetings have been scheduled, February 18, 1p.m. - 3 p.m., February 20, 7p.m. – 9 p.m., and Mr. Simeck encouraged community members to attend.

PUBLIC PARTICIPATION

REPORTS

CITA – Mrs. Fagel and Dr. Wilcox

Mr. Simeck requested Mrs. Fagel and Dr. Wilcox give a report on the CITA (Curriculum, Instruction, Technology and Assessment) update, an ongoing communication that gives information on all the significant work that is being done across all different levels in the District.

Mrs. Fagel and Dr. Wilcox reported that the leadership team who work in curriculum, instruction, technology and assessment work in partnership to create a CITA update every month for the staff and the Board. It is a brief, informative web based communication that celebrates people's work and re-enforces messages. Mrs. Fagel reported on the Language Arts materials adoption process that involves having high quality, in-depth, differentiated texts for students. Dr. Wilcox highlighted the District's work with math support and the current implementation of the Bridges math program.

Proposed Amended School Calendar – Dr. Andy Henrikson

Dr. Henrikson reported that currently in order to make up the four days that were missed due to weather conditions April 17, originally planned for a Teacher Institute day, would be changed to a half-day of student attendance and half-day Teacher Institute day, Thursday, June 5 would be extended to a full-day, Friday June 6, a full-day of attendance, Monday June 9, a full-day of attendance and Tuesday June 10, last day of school, half-day of attendance. This is a tentative proposed amended calendar that should be finalized in April. The date of 8th grade graduation would remain the same. The Board discussed the addition of days at the end of the school year and suggested that April 17 be a full not half-day day of school.

BOARD COMMITTEES

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen

The Committee had not met.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski
The Committee had not met.

Board Policy Committee - Mike Borkowski, Jeff Folker

Mr. Borkowski reported that a Joint Policy Committee with Lake Forest High School District 115 met on January 9 to discuss IASB PRESS Policy Issue 83 updates. A School District 67 Policy Committee meeting followed. The topics discussed included the Charter of the Policy Committee and policy 6:40 regarding innovative educational and pilot programs. Further topics will be reviewed at the next Policy Committee meeting including the fund balance policy, pension reform, bullying and harassment policy and a review of policies defining resignation and suspension approvals.

DISTRICT COMMITTEES

North Suburban Special Education District - Mike Borkowski

Mr. Borkowski reported that the Governing Board held a meeting on January 8. At the meeting the NSSED Superintendent reviewed steps being taken in response to Highland Park District 112 announcing its intention to withdraw. The goal is for programming not to be diminished while reducing expenses by 10%. The majority of the cost of being a member of NSSED is covered through IDEA funds from state and federal sources. The next meeting of the NSSED Board will take place on March 5, 2014.

Illinois Association of School Boards/ED-RED – Rob Lemke

No meeting had taken place.

Curriculum Coordinating Committee – Lesley Fisher

No meeting had taken place.

Spirit of 67 Foundation – Lesley Fisher.

Mr. Folker attended the Spirit of 67 Foundation meeting on behalf of Mrs. Fisher on January 14. Support for the District 67 Foundation has reached record levels with 43% of families donating \$116,000 as of December 2013. Grant requests were due by January 23, followed by a review of the applications, from teachers, students and parents, by the Spirit of 67 Board. Every application will be reviewed and considered carefully. Mr. Simeck presented two checks to the Spirit one of which was donated in memory of Mr. Mark Mitter, a former Board member, who had recently passed away, and had requested that in lieu of flowers donations should be made to the Spirit of 67. Baytree Bank donated \$330 as part of their gifting program. The next meeting of the Spirit of 67 Foundation is scheduled for February 11.

APT – Lesley Fisher

Mrs. Fisher reported that a meeting had taken place on January 15. The SRO Conrad Christensen was introduced. Officer Christensen will have a presence in all of District 67 buildings in addition to participating in wellness classes for grades 5 through 8, after school supervision and focusing on safety in social media. Mrs. Fisher stated that this is a great partnership with the City of Lake Forest and advised that announcements had been made in the “Friday Fliers.” Mr Simeck spoke about the book “The Smartest Kids in the World, by Amanda Ripley.” A discussion of the book will take place in mid-February.

ACTION ITEMS:

Acceptance of 2013 Audit

MOTION: Mr. Borkowski moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, accept the 2013 Audit, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Fisher, Lemke, Borkowski, Andersen.
Nays: None
Absent: Schuler

The motion carried unanimously.

Adoption of 2013 Holiday Calendar Waiver

MOTION: Mrs. Folker moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the School Holiday waiver for 2013 – 2018, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Andersen, Folker, Borkowski, Fisher.
Nays: None
Absent: Schuler

The motion carried unanimously.

Approval of IASB PRESS Issue 83 Update – 1st Reading

MOTION: Mrs. Fisher moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, waive the first reading of PRESS Issue 83 Policy Update.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Folker.
Nays: None
Absent: Schuler

The motion carried unanimously.

Approval of IASB PRESS Issue 83 Update – 2nd Reading

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the second reading of PRESS Issue 83 Policy Update.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Clemmensen, Andersen, Fisher, Folker.
Nays: None
Absent: Schuler

The motion carried unanimously.

Approval of Release of Executive Session Minutes – June 2013 – November 2013

MOTION: Mrs. Clemmensen moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Release of Executive Session Minutes, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Fisher, Lemke, Borkowski, Andersen
Nays: None
Absent: Schuler

The motion carried unanimously.

Approval of Human Resources Items

Mr. Simeck recommended the approval of the Human Resources Items, as presented.

MOTION: Mr. Borkowski moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Andersen, Folker, Borkowski, Clemmensen.
Nays: None
Absent: Schuler

The motion carried unanimously.

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for December 2013

Education Fund	\$432,846.60
Building and Maintenance Fund	128,087.01
Debt Service Fund	300.00
Transportation Fund	105,636.86
Municipal Retirement Fund	55,509.97
Capital Projects Fund	10,389.46

Procurement Card Expenses	99,592.44
Direct Deposit Payroll and Taxes	<u>1,488,376.05</u>
Total Expenditures	\$2,320,738.39

- Approval of Minutes of A Regular Meeting – December 17, 2013
- Approval of Minutes of An Executive Session – December 17, 2013
- Approval of Minutes of A Board Workshop – December 17, 2013
- Approval of Minutes of An Executive Session – January 9, 2014
- Approval of Minutes of A Joint Board Workshop – January 9, 2014
- Disposal of audio recordings – April 10, 2012

MOTION: Mr. Folker moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

- Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Folker.
- Nays: None
- Absent: Schuler

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Nancy Thorner, Non-Resident

EXECUTIVE SESSION

An executive session was held prior to tonight’s meeting. No action was taken.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

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|------------------------------|---|
| Friday, February 14, 2014 | Tri-District Institute Day –No Student Attendance |
| Monday, February 17, 2014 | President’s Day – No School |
| Wednesday, February 19, 2014 | Late Start Day – Grades 5 -8 (10:35 am) |
| Tuesday, February 25, 2014 | Board of Education Meeting – 7:00 p.m.
LFHS West Campus, Board Room. |

ADJOURNMENT

MOTION: Mr. Clemmensen moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 11:55 p.m.

Mike Borkowski, Secretary Date