

**MINUTES OF A REGULAR MEETING AND WORKSHOP
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67
May 23, 2017**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 5:18 p.m. by Mr. Borkowski.

Board members present at roll call were:

Mike Borkowski, President	Tom Ford, Member
Jeff Folker, Member	Alice LeVert, Secretary
Kent Novit, Member	Rob Lemke, Vice President
Suzanne Sands, Member (arrived 5:20 p.m.)	

Administration Present:

Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO

Also Present: Eileen Faller, Board Clerk

Absent:

ADJOURN TO EXECUTIVE SESSION:

MOTION: Dr. Lemke moved, seconded by Mr. Novit at 5:23 p.m. that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,
and

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Votes were taken by roll call. Votes were cast as follows:

Ayes: LeVert, Folker, Sands, Borkowski, Lemke, Ford, Novit

Absent:

Nays:

The motion carried unanimously.

RETURN TO OPEN SESSION:

MOTION: Mr. Ford moved, seconded by Mr. Folker that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 6:28 p.m.

On voice vote motion carried.

RECESS REGULAR MEETING:

Mr. Borkowski asked for a motion to recess the regular meeting until the close of the Board Workshop.

MOTION: Mr. Novit moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop

On voice vote motion carried.

Board members present at roll call were:

Mike Borkowski, President	Rob Lemke, Vice President
Alice LeVert, Secretary	Kent Novit, Member
Suzanne Sands, Member	Tom Ford, Member
Jeff Folker, Member	

Administration Present:

Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO
Mrs. Brittany Tjardes, Director of Business Services
Mrs. Allison Stempien, Director of Human Resources
Mrs. Anne Whipple, Director of Communications Consultant

BOARD WORKSHOP:

The Board discussed district priorities. Ms. Hermes gave an update on progress towards summer construction including the Haskins Center which has been emptied and a targeted completion date from Pepper Construction is scheduled for August 11. A meeting is scheduled each week to update the administration on progress. Vestibule construction will commence once students have exited the buildings for the summer. With regard to classroom prototyping everything has been installed. An open bid for test classrooms is scheduled for May 23, a recommendation will be brought to the Board at a Special Board Meeting scheduled for June 20. Mr. Simeck removed the Cherokee Playground from the action items due to a significant increase in the price that had been quoted. It may be revisited at a later date. The Spirit of 67 will donate to the Sheridan playground.

PUBLIC PARTICIPATION:

There was no public participation.

ADJOURN BOARD WORKSHOP:

MOTION: Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the Board Workshop at 6:58 p.m.

On voice vote motion carried.

RE-OPEN REGULAR MEETING:

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:00 p.m.

Board members present at roll call were:

Tom Ford, Member	Kent Novit, Member
Alice LeVert, Secretary	Suzanne Sands, Member
Rob Lemke, Vice President	Mike Borkowski, President
Jeff Folker, Member	

Administration Present:

Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO

Staff Present: Eileen Faller, Board Clerk

PRESIDENT’S REPORT:

Mr. Borkowski advised that in the District Vision statement, there are six milestones which help the Board keep track and make progress towards the Vision. Flowing from those Milestones is the District Strategic Plan, which details how the Administration and staff are actually going to achieve the Milestones that lead us to the Vision.

The third Milestone is Assessment, *“Multi-dimensional assessments are used to identify and measure holistic growth for every student.”* In the strategic plan, one of the initiatives associated with this milestone states “All District 67 students will have a personalized learner profile identifying both academic and social competencies.” Mr. Borkowski stated that he was pleased to report that the Administrative team, led by Rebecca Jenkins and Susan Milsk, have been hard at work on this initiative, and they are making good on that objective. Throughout this school year, teams of teachers have been meeting regularly to discuss the relative strengths and developmental needs of each student, on an individual student basis. More and more, objective data is being used in these discussions, complementing teacher’s observations and experiences with each student.

Progress is being made adding external reporting to parents alongside the internal staff conversations that already occur. This is both an exciting step and a somewhat scary proposition, as the district truly is on the forefront of implementing this innovative philosophy. There are not many Best Practices to follow or tried-and-

true ways to do this. To a large extent the District is creating this and that means it may need review and refinement.

At the end of this school year, every parent will receive instructions explaining how to access their student's on-line Personalized Learning Profile, in addition to the more traditional report card. This Personalized Learning Profile will not only contain a student's grades, test scores, and attendance, but it will contain other important information, such as extra-curricular activities, service hours, and a section looking at engagement. The goal is for the personalized learning profile to paint a holistic picture of the student instead of reducing the student down to a simple number grade.

The Personalized Learning Profile is a beta-test version or Version 1.0, with many more iterations to come and is a work-in-progress. Along with this Version 1 of the Personalized Learning Plan will be a survey, asking for feedback in order to being the process of improving it.

Mr. Borkowski stated that he is extremely proud of Rebecca Jenkins and Susan Milsk. Students are taught to take risks and be ok with achieving less than perfection, but far too often the teaching is not taken to heart. In this case, Rebecca and Susan definitely have stepped out of their comfort zone. They are sending parents a report that they know is not the polished finished product, that has as many questions as it does answers. Mr. Borowski stated that he wanted to recognize and celebrate that risk taking and hoped the administration, staff, teachers, students, and parents see this as a great step forward.

PUBLIC PARTICIPATION:

Mrs. Julie Sakici, Cherokee parent and Cherokee APT President stated that 309 students were very excited about the prospect of a new playground at Cherokee and she noticed that it was not on the agenda. Mrs. Sakici hoped it would be an option moving forward and would stay on the Board's radar.

REPORTS:

The Emotional Wellness/CSCI report was posted in the Board packet and rather than presenting the report the Board had an opportunity for a question and answer session with Dr. Wiemer and Mrs. Correa. Mr. Folker stated that overall most of the feedback looked great. He noted that the District was down in Social Emotional Security and Social Media. Mr. Ford stated that staff member participation was low and Mrs. Sands wondered how the District could make informed decisions when student participation was larger than staff. Dr. Lemke asked for three (3) years of data and asked if some of the questions on the survey could be taken off. Dr. Lemke suggested that 95% of teachers should be taking the survey and asked if there was a way to drive the response rates. Mr. Borkowski stated that more students are being bullied than are reported and his goal is that no students are bullied. Mr. Borkowski asked what the consequences are for bullying, as the consequences matter to the victim, and tender loving care should be offered to the victim.

BOARD COMMITTEES:

Board Education Committee – Jeff Folker, Suzanne Sands, Alice LeVert

Mr. Folker reported that the Education Committee Board members for 2017-2019 would be Jeff Folker, Alice LeVert and Suzanne Sands. Interviews were taking place for community members and they have been very pleased by the response. Once the committee members have been selected the Education Committee charter will be updated.

Board Finance and Operations Committee – Tom Ford, Rob Lemke, Kent Novit

The Finance and Operations Committee had not met. Mr. Ford reported that the Committee is in the process of filling two community member seats, there was a great response from applicants who will be filling the shoes of Richard Chun and Paul Darling, who had done an amazing job on the committee.

Board Policy Committee – Kent Novit, Jeff Folker, Alice LeVert

Mr. Novit reported that the District 67 Policy Committee had not met. A Joint Policy Committee meeting has been scheduled for June 2.

Ad Hoc Compensation Committee – Rob Lemke, Tom Ford, Mike Borkowski

The Compensation Committee had not met.

Joint Shared Services Committee – Mike Borkowski, Rob Lemke

The Joint Shared Services Committee had not met.

Board Operating Procedures Committee – Jeff Folker, Kent Novit

The Board Operating Procedures Committee had not met, however, the Board will meet again to continue editing the Board Operating Procedures Manual.

DISTRICT COMMITTEES:

North Suburban Special Education District - Suzanne Sands

Mrs. Sands reported that the NSSSED Leadership Council met on May 10, 2017. Superintendents from the New Trier Region presented their perspective on how NSSSED can best work to meet the needs of the member districts from the New Trier region.

Dr. Schneider informed the Council that the NSSSED negotiations team has reached a tentative economic agreement with the District Faculty Association. He also reported Mr. Eddie Chez, previous Leadership Council President, has agreed to continue the discussion with UCP Seguin regarding purchasing the Rubloff Building. Dr. Schneider provided the Council with a revised draft of the administrative organizational chart and reviewed progress in administrative staffing. Dr. Linda Hanson presented her draft framework/process for the district's strategic plan. The Governing Board has completed its evaluation of the Superintendent. The Next Leadership Council Meeting is scheduled for June 14, 2017 at 7:00 p.m.

Legislative Liaison – Tom Ford
No report was presented.

Spirit of 67 Foundation – Suzanne Sands
The Spirit of 67 Foundation met on May 23 and held a celebration of the last two years. Donations from the Home Tour were over \$60,000 and donations are at a record high.

APT Executive Board – Jeff Folker
Mr. Folker reported that the APT lunch held on May 10 was very successful. The next APT Executive Board meeting is scheduled for September 13.

PUBLIC PARTICIPATION:
There was no public participation.

ACTION ITEMS:

Approval of Student Discipline – Suspension Appeal Determination Student A

MOTION: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, accept the Hearing Officer’s recommendation denying in-part and granting in-part the suspension appeal filed by Student A. The Superintendent will provide a letter to the parents of this student reflecting this determination, as noted in closed session, effective May 16, 2017

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Ford, Folker, Borkowski, Novit, LeVert

Nays:

Absent:

The motion carried unanimously.

Approval of Sheridan Water Retention Issue and Playground Bid in the Amount of \$313,500.00

MOTION: Mr. Novit moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Sheridan Water Retention Issue and Playground Bid in the Amount of \$313,500.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, LeVert, Borkowski, Sands, Ford, Folker

Nays:

Abstain:

The motion carried unanimously.

Approval of Chief Technology Officer Delineating Agreement

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Chief Technology Officer Delineating Agreement

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Sands, Borkowski, Lemke, LeVert, Novit, Ford

Nays:

Absent:

The motion carried unanimously.

Approval of Board Delegated Change Order Authority

MOTION: Mr. Ford moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Board Delegated Change Order Authority

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Sands, Folker, Lemke, LeVert, Borkowski, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Teaching and Learning Coordinator One-Year Contract

MOTION: Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Teaching and Learning Coordinator One-Year Contract

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Ford, LeVert, Folker, Borkowski, Lemke, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Amended 2017-2018 School Calendar

MOTION: Mr. Novit moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Amended 2017-2018 School Calendar

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Novit, LeVert, Ford, Folker, Borkowski, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Copier Recommendation

MOTION: Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Copier Recommendation

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, LeVert, Novit, Lemke, Borkowski, Ford, Sands

Absent:

The motion carried unanimously.

Approval of Policy 6:30, Organization of Instruction – Second Reading

MOTION: Mr. Novit moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:30, Organization of Instruction, Second Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Ford, LeVert, Sands, Lemke, Folker, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 8:32, Meeting Protocols – Second Reading

MOTION: Mrs. Sands moved, seconded by Mrs. LeVert that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 8:32, Meeting Protocols, Second Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: LeVert, Lemke, Sands, Folker, Borkowski, Novit, Ford

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, LeVert, Ford, Borkowski, Novit, Folker

Nays:

Absent:

The motion carried unanimously.

CONSENT AGENDA

Any item may be removed from the consent agenda at the request of a Board Member.

Mr. Folker requested that the Adoption of Resolution Regarding Board Member and Employee Expenses be removed from the Consent agenda and be voted as an action item.

Approval of Disbursements, Payrolls, and Financial Statements for April 2017

Education Fund	\$720,266.73
Building and Maintenance Fund	233,493.20
Debt Service Fund	-
Debt Service Fund - Bond/Interest Wire Pyts	-
Transportation Fund	98,646.51
Capital Projects Fund	87,665.97
Procurement Card Expenses	61,996.29
Insurance Premium Wire Pyts	284,119.13
Direct Deposit Payroll and Taxes	<u>1,591,881.69</u>
Total Expenditures	<u>\$3,078,069.52</u>

Approval of Minutes of a Regular Meeting and Workshop, April 25, 2017

Approval of Executive Session, April 25, 2017

Approval of Minutes of a Special Board Meeting April 27, 2017

Approval of Minutes of a Special Meeting, Old Board/New Board, May 1, 2017

Approval of Minutes of a Board Workshop, May 1, 2017

Approval of Minutes of a Joint Board Workshop, May 9, 2017

Approval of Minutes of a Board Workshop, May 9, 2017

Disposal of Audio Recordings, July 21, 2015

MOTION: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items removing the Resolution Regarding Board Member and Employee Expenses

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Novit, Ford, LeVert, Folker, Sands

Nays:

Absent:

The motion carried unanimously.

Adoption of Resolution Regarding Board Member and Employee Expenses

MOTION: Mr. Folker moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the Resolution Regarding Board Member and Employee Expenses

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Ford, Borkowski, Folker, LeVert, Sands
Nays:
Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA):

John Barron, Commercial – Status Complete
Karen Berkowitz, Commercial – Status Complete
John Bollman, Non-Resident – Status Complete

FUTURE AGENDA ITEMS:

ANNOUNCEMENTS:

Friday, May 26, 2017	½ Day Student Attendance
Monday, May 29, 2017	Memorial Day – No School
Tuesday, May 30, 2017	8 th Grade Graduation – 5:00 p.m. West Campus Gym
Monday, June 5, 2017	Last Day of School
Tuesday, June 27, 2017	Board of Education Meeting – 7:00 p.m. West Campus Board Room

EXECUTIVE SESSION:

An executive session took place prior to the meeting. No action was taken.

ADJOURNMENT:

MOTION: Mrs. Sands moved, seconded by Mr. Ford, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting

On voice vote, motion carried.

The regular meeting adjourned at 8:15 p.m.

Mike Borkowski, President Date

Alice LeVert, Secretary Date