

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
October 13, 2015**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, October 13, 2015 and called to order at 6:45 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Ted Moorman, Secretary
Diana Kreiling, Member
Lise Eliot, Member
David Lane, Member
Sally Davis, Member
Reese Marcusson, President

Absent: John Powers, Vice President

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent Business Services K-12/CSBO
Lori Wilcox, Assistant Superintendent of Growth, Talent, and Human Relations
Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology & Assessment K-12
Chala Holland, Principal

PRESIDENT'S REPORT

Mr. Marcusson reported that this is his one year anniversary on the Board and shared his reflections on the past year. He said that we have great schools and are lucky to have outstanding administrators and outstanding teachers yet, we must continually focus on improvement as we prepare our students for our ever changing world. People in this community care, as evidenced by their dedication to community service. Board Members also care a lot and they carefully consider all the facts and take their responsibility very seriously.

Mr. Marcusson discussed the local property tax freeze being proposed in Springfield. The state legislature has been unable to pass the state budget, so a number of proposals are being discussed in Springfield. He noted that local property tax caps will not balance the state budget. Although we have one of the lowest tax rates in the state, we have high property values. While there is a theory that freezing taxes will force efficiencies, a state-imposed property tax freeze will affect the quality of Lake Forest High School instructional services, equating to the loss of approximately 8(eight) teachers. This would be detrimental to our students and instructional programs. Unfortunately, the Board cannot control the outcome but are trying to prepare for it. The District recently refinanced a portion of the bonds and generated a net present value savings of just under \$500,000. This savings will accrue directly to taxpayers over multiple years. Next year,

refinancing the balance of our 2006 Referendum bonds is projected to generate even more savings that will also go directly back to taxpayers. The Board regularly monitors the financial markets to take advantage of these opportunities as they present themselves. Mr. Marcusson said that as he begins his second year, he would like to underscore that the Board is focused on maintaining the exemplary educational programs for our students and being fiscally responsible to the community they serve. He looks forward to another year of service and a successful year for Lake Forest High School.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Dr. Holland to update the Board on activities at the high school. Dr. Holland introduced Student Council President, Jake Durburg and Student Council Vice President, Jill Barrere. Jake and Jill presented an update on student activities including the pep rally and homecoming game and dance. They shared a video made for the pep rally. A service day is planned at Greenwood Elementary school, our partner school from last year. Student Council is also working on adding healthy choices in the vending machines.

Dr. Holland updated the Board on the School Day Committee. Feedback gathered from stakeholder groups has identified trends and will be used to drive discussions going forward. Groups have been formed to look at traditional, hybrid and modular schedules. She thanked everyone who provided feedback.

Dr. Holland also said that an Evaluation Committee has been formed to identify a research-based professional practice rubric for evaluating teachers next year. Discussions with faculty, administrators and staff have been held to collect input on leadership and how we define it. The Administration team engaged in a 2 day Executive Functioning Workshop with Rush Neurobehavioral Center. The goal is to develop a comprehensive plan for this work across the building.

Dr. Holland reported that 175 students are attending the ACT Prep weekend course and thanked the Board for the opportunity to offer the class. She noted that students are excited about the school year and have asked her for more opportunities to get involved.

Mr. Simeck reported on the two-day Executive Functioning workshop which centered on imitating and stopping activities, shifting focus accessing working memory, emotional control, planning and organization and self-regulation. Mr. Simeck reported that he recently attended a conference where one of the speakers was Tom Van Der Ark who formerly worked Gates Foundation.

He reported that changes in the Educator Reciprocity Laws now allow out-of-state teachers and administrators seeking licensure who have completed the same coursework as in-state candidates to receive professional educators' licensure in the State of Illinois by verifying their program completion. This opens our candidate pool to those from other states and as well as international candidates.

The Illinois Balanced Accountability Measure recently signed by the governor uses standardized test scores and provides flexibility for school districts to use an evidence-based framework to demonstration student improvement and growth rather than just test scores.

All in-state schools in Illinois now grant college credit for any student who gets a 3, 4 or 5 on an AP Exam. The State now requires the addition of one semester of Civics which will change our graduation requirements.

The State is reviewing whether the SAT or ACT will be the universal assessment. Mr. Simeck has been in touch with the College Board regarding a study about the number of students who participate in AP classes. The study examines the roll of AP exam participation and performance in the number of students who complete college in 4 years. It was determined that there is a positive relationship in participation and performance with graduation in 4 years. We now are able to track 4 year college graduation rates and track students through their college careers.

PUBLIC PARTICIPATION

There was no Public Participation.

REPORTS/DISCUSSION

Mr. Rodgers and Mr. Benincasa updated the Board on the Leading Edge Learning initiative. Mr. Benincasa reported that phase 2 of the 1:1 rollout put Chromebooks into the hands of all students. He said that last year's TedX, an outgrowth of Leading Edge Learning, was developed by one of our ed techs and students. Ted X is now an active club. Mr. Rodgers said that last year we had 1000 teacher and student visits to the Yoga Studio. This year we've already had over 350 visits to the Yoga Studio since the beginning of the school year. He said that common core is at its best when students are having meaningful experiences and gain a depth of knowledge that allows them to be creators not just people who can remember information. They're learning 21st century skills that will provide tools to help them make their way in the future.

BOARD COMMITTEES

Education Committee

Dr. Eliot reported that the Education Committee met on Wednesday, October 7. Dr. Holland updated the group on progress on the new school day. Mr. Rodgers reported on spring PARCC Testing now in its second year. PARCC replaces the ISAT and is well-designed to assess college readiness and aligns well with our curriculum. The results from last April are expected in November and Mr. Rodgers will roll out the findings. Mr. Rodgers also reported on Atlas Rubicon software, a platform for teachers to document their curriculum, promote collaboration and learn about what goes on in other schools. The goal is to document half of the curriculum this year. The next meeting is scheduled for the first week of November.

Finance/Operations Committee

Mr. Albus reported in Mr. Power's absence. He elaborated on Mr. Marcusson's comments in his President's report, noting that in 2006 the District issued \$54 million of bonds to make improvements at East and West Campus. About \$37 million of that debt is still outstanding. The Finance Committee monitors market conditions to look for opportunities and strategies to refinance that debt. Earlier this year, about \$10 million was carved out of the \$37 million. In mid-

September, the District refunded \$9,135,000 worth of outstanding debt. The savings generated from that action on a net present value basis are \$479,237 which accrues directly to the taxpayers over the next 5 years and lowers tax bills. The District will continue to monitor market conditions and look to next fall to refinance the remaining debt and pass the savings on to the taxpayers at that time.

Mr. Albus said that the committee met on Wednesday, September 24th at 7:30 am and received an update on summer projects. They spoke about an internal group that is charged with reviewing and improving our security plan in the building. There will be multiple components to this review including possible facility changes or renovations, visitor management, staffing and facility use. President Marcusson charged the committee to look for more opportunities for shared services. The committee reviewed the history of shared services and current status. They discussed the bank services agreement and received an update on the on-line registration and book pick-up this year.

LIAISON REPORTS

Mr. Moorman reported that NSSD will meet on October 14. The focus is on hiring a new superintendent by December.

ACTION ITEMS

Adoption of Resolution Regarding the Termination of Employment of a Tenured Teacher

Mr. Simeck made the following recommendation:

I recommend that the Lake Forest Community High School District 115 Board of Education Adopt Charges of Dismissal and a Bill of Particulars against a District tenured teacher, Albert Macius, for his inappropriate conduct concerning a student receiving District homebound tutoring services.

If the Board takes this action, Mr. Macius will be suspended without pay. He may request a hearing before a hearing officer. If he fails to make this request he will be dismissed. If he requests a hearing, the charges and evidence will be presented by District legal counsel at the hearing.

MOTION: It was moved by Mr. Lane, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the Resolution regarding the suspension and dismissal of tenured teacher, Albert Macius, the related Bill of Particulars and those items be served on Albert Macius pursuant to law.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Moorman, Kreiling, Lane, Davis, Marcusson
 Nay: None

Motion Carried

Approval of Policy 4:55 Use of Credit and Procurement Cards – 2nd Reading

This is a second reading of this policy which concerns the use and approval process for district procurement card bills. Monthly statements on purchases made by the Superintendent will be submitted to the President of the Board and the Chair of the Finance/Operations Committee for review. The Board will receive monthly usage reports and a list of all individual card holders and their credit limits on an annual basis

MOTION: It was moved by Mrs. Kreiling seconded by Dr. Eliot that the Lake Forest Community High School District 115 Board of Education approve Policy 4:55 Use of credit and procurement cards on second reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Eliot, Kreiling, Lane, Davis, Marcusson
Nay: None

Motion Carried

Approval of Policy 4:60 Purchases and Contracts – 2nd Reading

This is the second reading of this policy which concerns purchases and contracts for goods and services. The policy authorizes the Administration to expend up to 25% of the prior year budget during this time period to maintain normal operations of the District. Expenditures requiring Board authorization, such as bids, must have Board approval prior to the expenditure of funds for those purposes.

MOTION: It was moved by Mr. Moorman, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve Policy 4:60 purchases and contracts on second reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Davis, Moorman, Kreiling, Lane, Marcusson
Nay: None

Motion Carried

Approval of Human Resources Report

The Human Resources Report includes the following:

- Hiring
- Change of Assignment
- Job Sharing
- Resignations
- Family and Medical Leave Absence

MOTION: It was moved by Ms. Davis, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Davis, Eliot, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Consent Agenda*

Mr. Marcusson reported that the Consent Agenda includes:

A. Approval of Disbursements, Payrolls & Financial Statements; The Schedule of Checks Already Written and Direct Deposit Payroll and Taxes for the period September 3, 2015- October 7, 2015, as presented and summarized below:

Education Fund	\$352,953.25	
Building and Maintenance Fund	262,897.68	
Debt Service Fund	-	
Transportation Fund	74,454.01	
Capital Projects Fund/General	144,937.80	-
Procurement Card Expenses	243,984.90	
Insurance Premium Wire Pyts	304,189.81	
Direct Deposit Payroll and Taxes	2,058,573.68	
Total Expenditures	\$3,441,573.68	

- B. Adoption of Lake Forest Bank and Trust Banking Services Agreement Extension
- C. Recognition of Don Tomek Camera Equipment Donation
- D. Recognition of Jon Tomek Camera Equipment Donation
- E. Minutes of a Regular Meeting, September 8, 2015
- F. Minutes of an Executive Session, September 8, 2015
- G. Minutes of a Budget Hearing, September 8, 2015
- H. Disposal of Audio Recordings: February 18 and March 11, 2014

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: It was moved by Dr. Eliot, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Lane, Eliot, Kreiling, Davis, Marcusson
Nay: None

Motion Carried

FOIA REQUESTS

10/13/15

Patrick McCraney, Commercial
Nancy Thorner, Resident
Office of the Attorney General
Office of the Attorney General
Jennifer Neubauer, Resident

ANNOUNCEMENTS

Thursday, October 15–17, 2015
Tuesday, October 20, 2015
Wednesday, October 21, 2015
Monday, October 26, 2015
Wednesday, October 28, 2015
Thursday, October 29, 2015
Thursday, November 5, 2015
Friday, November 6, 2015
Monday, November 9, 2015

Little Women Performances, RMA – 7:00 p.m.
Choral Festival Concert, RMA - 7:00 p.m.
Late Start Day – 9:30 a.m.
Choral Concert, RMA – 7:30 p.m.
Orchestra Festival Concert, RMA – 7:00 p.m.
Band Festival Concert, RMA – 7:00 p.m.
Conferences – No Student Attendance
No School
Board of Education Meeting - 6:30 p.m.
LFHS West Campus Board Room

ADJOURNMENT:

MOTION: Mr. Lane moved, seconded by Mrs. Kreiling, that the meeting be adjourned.
On voice vote, the motion carried

Mr. Marcusson declared the meeting adjourned at 8:20 p.m.

Ted Moorman, Secretary

Date