

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
May 13, 2014**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, May 13, 2014 and called to order at 7:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Nicki Snoblin, Secretary
Dick Block, Vice President
Monty Edson, Member
John Powers, Member
Ted Moorman, Member
Dave Schreiber, Member
Todd Burgener, President

Absent: None

Administration Present:

Michael Simeck, Superintendent
Jennifer Hermes, Assistant Superintendent of Business Services
Lauren Fagel, Assistant Superintendent of Curriculum, Instruction, Technology & Assessment
Andy Henrikson Assistant Superintendent of Human Resources
Barry Rodgers, Principal

PRESIDENT'S REPORT

Mr. Burgener changed the order of tonight's reports and asked the Superintendent to make his report first.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Mr. Rodgers to update the Board on events at the high school. Mr. Rodgers announced that the two-mile All School Walk will be held on May 20th. Prom will be held at the Chicago Marriott on May 17th. Kate Whalley, Student Council President is being honored by CROYA. The musical, Sweet Charity was a big hit. Senior Student Council members hosted a lunch for support staff to thank them for all they've done for them over the past 4 years. Student Council delivered 30 iPads, cases and 2 charging stations to the Greenwood Elementary School in Waukegan this week. Luke Gibson is the new student council president. Mr. Rodgers thanked the Dvorak family on behalf of the District for stained glass stock they donated to the art department and Robert and Jennifer Graham who have donated a weight lifting rack system to the high school.

Mr. Rodgers congratulated Eden Krolopp, who won the 10th Congressional District Art Award. Eden's painting will hang in Washington DC for a year.

LFHS Senior, Matthew Koch presented his year-long independent study project, "Education In a Globalized World." Project elements included the reading of scholarly works, a seminar series that Matthew shares with our students, online dialogue with students from around the world and a final presentation in the David Miller Theater at the high school. Matthew shared his vision for LFHS which includes dynamic learning environments where learning takes place inside and outside of the classroom, technological integration and willingness to change.

PRESIDENT'S REPORT

Mr. Burgener announced a vacancy on the Board due to the resignation of Board Member Monty Edson. Mr. Edson is relocated and his resignation is effective after tonight's. Mr. Edson joined the Board in 2011 and has been an important contributor to the Board's work, most recently on the recent Mission Vision Goals efforts over the past year. The Board has 45 days to replace Mr. Edson. The Board seeks to seat someone who will seek a position on the Board beyond the remainder of Mr. Edson's term on the Board which will end with the April election. Applications will be available tomorrow for any qualified resident interested in serving at least until the next election in April, 2015. Applications may be submitted until 4:00 pm on May 28th. Access will be available on the website. An ad hoc committee composed of Mrs. Snoblin, Mr. Block and Mr. Burgener will review the applications and interview selected candidates and make a recommendation to the remaining members. Ideally, the process will be completed prior to the June 10 Board Meeting to facilitate swearing in at that meeting. The Board thanked Mr. Edson for all he has done for the school over the past three years.

SUPERINTENDENT'S REPORT

Mr. Simeck reported on the Leading Edge or 1:1 Initiative. He described the progress of student mastery techniques beginning with the Socrates method of one teacher to one student, the most effective teaching and learning experience as well as the most expensive. A number of innovations including the blackboard, the Internet, the 1:1 device and Utube have emerged over the years. He shared a video on the flipped classroom provided by John Bergman. He noted that technology disrupts but also creates opportunities for learning inside and outside of the classroom. When asked how the success of this program can be measured, Mr. Simeck said that one of the things you look for as a leading indicator is the level of student engagement. The result of that is increasing student achievement.

Mr. Simeck shared community responses to the Mission Vision Goals. Responses from district parents totaled 199. Other respondents included 44 staff members, 23 students and 10 alumni for a total of 331 responses. The Vision has been revised to be "LFHS will be a leader in developing compassion and confident and accomplished students prepared to make a difference in their world." The Values have been revised to adjust "child" to "student". Milestones will remain the same. The next task is for the Administration to create near-term milestones for each of the areas of progress. He thanked everyone who was involved in the process. Approval of Mission Vision Goals is on the agenda for approval tonight.

PUBLIC PARTICIPATION

A parent commented that he thought there was merit in the flipped classroom but cautioned that we should watch out for the student experience as they come from a traditional mode of learning. He has two sons at the high school and both have been involved in a flipped classroom.

Carolina Villalobos, Local 1 rep, appeared on behalf of GCA, the outsourced custodial services used at the high school. The contract for custodial services is out to bid.

Lorraine Condick, parent, spoke on behalf of the new guitar class. Applause and the LFHS Foundation contributed to purchase the guitars. Mr. Simeck said that Mr. Rodgers will be in touch with her.

REPORTS/DISCUSSION

None

BOARD COMMITTEES

Education Committee

Mrs. Snoblin reported that the Committee has not met since the last meeting. No meeting is scheduled at this time.

Finance/Operations Committee

Mr. Powers reported that the committee discussed harmonizing fees and identifying the committee's philosophy. They decided to make the purchase of the yearbook optional. They discussed tax payer support on the purchase of textbooks and decided there will be a subsidy for families. They examined club fees and the cost structure of clubs and decided to eliminate the \$125 club fee starting with the 2014-15 school year. Athletics was also discussed but more information is required prior to making any decisions. There will be an on-going discussion of Athletics as we begin the new school year.

LIAISON REPORTS

Mr. Schreiber updated the Board on information received from EdRed on Senate Bill 3004 which would change the criteria used for suspending and expelling students and requiring districts to provide new services to students who are out of school for disciplinary reasons. The proposed bill would lower the number of students who are expelled from school and graduate with a suspension on their record. It was believed that the Bill as proposed would limit the ability of districts to keep students and staff safe. Mr. Schreiber reached out to Senator Morrison who did not support the bill and reported that the bill is essentially dead and that she will keep an eye out for similar legislation.

ACTION ITEMS

Approval of Administrative Testimony in Favor of Willow Lake Annexation.

The developers of Willow Lake subdivision have petitioned the Lake Country Regional Office of Education to detach from Libertyville D128 and annex to Lake Forest High School D 115. The

community currently consist of 8 townhomes and is projected to grow to 52 units. It is already part of District 67 boundaries and would generate approximately \$15,000 per year in tax revenue. The Administration seeks the approval of the Board to allow the Superintendent or his designee to attend the annexation hearing and testify in support of the annexation .

MOTION: Mrs. Snoblin moved, seconded by Mr. Block, that the Lake Forest High School District 115 Board of Education approve the Administrative Testimony in favor of Willow Lake Annexation.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Block, Edson, Schreiber, Snoblin, Powers, Burgener
Nay: None

Motion Carried Unanimously

Approval of Custodial Bid

Districts 115, 65 and 67 went out for bid for custodial cleaning services on April 16, 2014. Four bids were received with RJB submitting the low bid. The contract is for one year with up to four additional one year terms.

MOTION: Mr. Block moved, seconded by Mr. Moorman, that the Lake Forest High School District 115 Board of Education Custodial Bid, as presented. Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Moorman, Snoblin, Schreiber, Powers, Edson, Burgener
Nay: None

Motion Carried Unanimously

Approval of Student Fee Schedule

Mr. Albus recommended the Board approve the Student Fee Schedule which includes making the year book fee an optional fee, lowering the textbook fee to \$230 to partially subsidize cost of books and eliminating the \$125 extra-curricular club fee for the 2014-2015 School Year.

MOTION: Mr. Powers moved, seconded by Mr. Moorman, that the Lake Forest High School District 115 Board of Education approve the Student Fee Schedule as presented

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Snoblin, Edson, Schreiber, Moorman, Snoblin, Burgener
Nay: None

Motion Carried Unanimously

Approval of Copier/Printer Leases

This action item includes a recommendation to approve a lease for replacement of copy machines in the teacher workroom as well as a recommendation to approve a lease to replace 18 smaller

copiers for departments throughout the building. Both new leases will reflect a reduction in cost while providing newer, more dependable machines.

MOTION: Mr. Moorman moved, seconded by Mrs. Snoblin that the Lake Forest High School District 115 Board of Education approve the Copier/Printer leases as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Edson, Block, Schreiber, Moorman, Snoblin, Powers, Burgener
Nay: None

Motion Carried Unanimously

Approval of Tuition Based Transition Students

Approval of this item will allow a Deerfield student currently paying tuition to attend our Transition program the opportunity to attend summer school and to continue in the program next year. It will also allow a second student to join the Transition program next year. D113 will pay tuition to D115 for these students.

MOTION: Mr. Powers moved, seconded by Mrs. Snoblin that the Lake Forest High School District 115 Board of Education approve the tuition based Transition Students as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Schreiber, Edson, Powers, Block, Moorman, Snoblin, Burgener
Nay: None

Motion Carried Unanimously

Approval of IJBI Trainers Contract Renewal

Illinois Bone and Joint has been providing athletic training services for the past 3 years. This is a one year renewal of their contract. Their services are less costly than employing a staff athletic trainer.

MOTION: Mrs. Snoblin moved, seconded by Mr. Schreiber that the Lake Forest High School District 115 Board of Education approve the IJBI Trainers Contract Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Powers, Snoblin, Schreiber, Moorman, Edson, Burgener
Nay: None

Motion Carried Unanimously

Approval of Kathleen O'Hara Consulting Contract Renewal

Mr. Simeck recommended approval of Kathleen O'Hara's Consulting Contract Renewal as presented.

MOTION: Mrs. Snoblin moved, seconded by Mr. Block that the Lake Forest High School District 115 Board of Education approve Kathleen O'Hara's Consulting Contract Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Powers, Snoblin, Edson, Schreiber, Burgener
Nay: Moorman

Motion Carried

Approval of Ed Tech Consulting Contract Renewal

Mr. Simeck recommended approval as presented.

MOTION: Mr. Powers moved, seconded by Mrs. Snoblin that the Lake Forest High School District 115 Board of Education approve the Ed Tech Consulting Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Moorman, Edson, Powers, Snoblin, Burgener
Nay: Schreiber

Motion Carried

Approval of Assistant Superintendent of Growth, Talent and Human Relations Enabling Agreement

This is a shared-service position that focuses on student growth data, professional development as well as human resources. Mr. Simeck recommended approval as presented.

MOTION: Mr. Block moved, seconded by Mr. Powers that the Lake Forest High School District 115 Board of Education approve the Assistant Superintendent of Growth, Talent and Human Relations Enabling Agreement as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Edson, Moorman, Snoblin, Schreiber, Powers, Burgener
Nay: None

Motion Carried Unanimously

Approval of Mission Vision Milestones

Mr. Simeck recommended approval of the Mission Vision Milestones as presented earlier in the meeting.

MOTION: Mr. Edson moved, seconded by Mrs. Snoblin, that the Lake Forest High School District 115 Board of Education, approve the Mission Vision Milestones as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Edson, Block Schreiber, Snoblin, Powers, Moorman, Burgener
Nay: None

Motion Carried Unanimously

Approval of SEDOL Playground

Mr. Albus reported that the SEDOL Foundation in conjunction with SEDOL and Discover has approached the district regarding the installation of a playground at West Campus. The playground would be utilized by SEDOL during the day and by the community after school and on the weekends. The Finance/Operations committee has reviewed and endorsed the concept.

The administration is requesting the Board approve the Superintendent or his designee be authorized to develop and finalize plans with the SEDOL Foundation for the installation of a playground at West Campus.

MOTION: Mr. Powers moved, seconded by Mr. Edson, that the Lake Forest High School District 115 Board of Education, approve the SEDOL playground as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Snoblin, Edson, Schreiber, Powers, Moorman, Burgener
Nay: None

Motion Carried Unanimously

Approval to Waive PRESS Issue 84 Update First Reading

PRESS Issue 84 is an update of a variety of legislative policies.

MOTION: Mr. Block moved, seconded by Mr. Moorman, that the Lake Forest High School District 115 Board of Education, approve waiving the first reading of PRESS Issue 84 update.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Edson, Block, Schreiber, Snoblin, Powers, Burgener
Nay: None

Motion Carried Unanimously

Approval of PRESS Issue 84 Update 2nd Reading

PRESS Issue 84 is an update of a variety of legislative policies.

MOTION: Mr. Powers moved, seconded by Mrs. Snoblin, that the Lake Forest High School District 115 Board of Education, approve the 2nd reading of PRESS Issue 84 update.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Edson, Block, Schreiber, Snoblin, Powers, Moorman, Burgener
Nay: None

Motion Carried Unanimously

Approval of Human Resources Report

MOTION: Mrs. Snoblin moved, seconded by Mr. Edson, that the Lake Forest High School District 115 Board of Education, approve the Human Resources report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Edson, Block, Schreiber, Snoblin, Moorman, Powers, Burgener
Nay: None

Motion Carried Unanimously

Approval of Consent Agenda

Mr. Burgener reported that the Consent Agenda includes:

Approval of Disbursements, Payrolls & Financial Statement April 2014

Financial Reports: The List of Checks Written and Direct Deposit Payroll and Taxes for the period April 3, 2014 to May 7, 2014:

| | |
|--|---------------------|
| Education Fund | \$ 690,926.82 |
| Building and Maintenance Fund | 271,401.70 |
| Debt Service Fund= Bond/Interest Wire Pymts. | 1,136,675.01 |
| Transportation Fund | 62,707.03 |
| Capital Projects Fund/ General | 269,765.13 |
| Procurement Card Expenses | 157,227.20 |
| Direct Deposit Payroll & Taxes | <u>1,857,559.07</u> |
| Total Expenditures | \$ 4,446,559.07 |

Minutes of a Regular Meeting, April 8, 2014

Minutes of an Executive Session, April 8, 2014

Minutes of a Special Meeting, April 14, 2014

Acknowledgement of Robert and Helen Dvorak Stained Glass Donation

Acknowledgement of Robert and Jennifer Graham Athletic Equipment Donation

Disposal of Audio Recordings: September 5, September 11, October 9, 2012

*Any item may be removed from the consent agenda at the request of a Board Member

MOTION: Mr. Powers moved, seconded by Mr. Schreiber that the Lake Forest High School District 115 Board of Education, approve the Consent Agenda as presented.

ROLL CALL: Aye: Edson, Powers, Snoblin, Schreiber, Block, Moorman, Burgener
Nay: None

Motion Carried Unanimously

FOIA REQUESTS:

Maria Diaz, Smith Maintenance Company

Anya Hedger, Alphabms

ANNOUNCEMENTS:

Tuesday, May 20, 2014

Enjoy the Journey, All School Walk 9:30 a.m.

Tuesday, May 20, 2014

Band Concert, 7:30 p.m. RMA

Thursday, May 22, 2014

Choral Concert, 7:30 p.m. RMA

Tuesday, May 27, 2014
Orchestra Concert, 7:30 p.m. RMA May 27 and 28, 2014
Senior Finals Wednesday, May 28, 2014
Last Day for Seniors June 4, 5 and 6, 2014
LFHS Finals Friday, June 6, 2014
Saturday, June 7, 2014
Graduation, Front Lawn 2:30 p.m.

NEXT MEETING DATE: June 10, 2014 Board of Education Meeting
7:00 pm – West Campus Board Room

ADJOURNMENT:

MOTION: Mr. Edson moved, seconded by Mr. Block, that the meeting be adjourned.
On voice vote, the motion carried

Mr. Burgener declared the meeting adjourned at 9:50 p.m.

Nicki Snoblin, Secretary

Date